

OSCEOLA COUNTY PARKS FINANCE COMMITTEE

May 1, 2018

Commissioner Tiedt called the meeting of the Osceola County Parks Finance Committee to order at 1:00 p.m. A prayer was given followed by the pledge to the flag.

Present: Commissioners Tiedt, Maturen and Elkins.
Absent: None
Park Personnel: Carl Baumgras, Julie Homan, Rose Lake Park: Brian & Denise Robertson, Sonja Johnson, Kay Howling, Myrtle Jones and Ed Van Cott; Crittenden Park: Richard & Merry Cook
Others: None

Agenda: Motion by Commissioner Elkins, supported by Commissioner Maturen to approve the agenda with the addition of Porta Johns RFQ for Rose Lake and Crittenden Parks. Motion carried unanimously.

Public Comments: none.

Employee/Board Comments: Kay Howling addressed the Finance Committee regarding payroll matters. The Finance Committee discussed the need for the Parks Commission At Large position and the need to advertise in local papers for an applicant to fill this position.

Approval of Prior Minutes: A motion to rescind the price quote summaries accepted for Independent Rural Waste of Reed City for Rose Lake monthly service of \$806.00 and Crittenden monthly service of \$522.80, due to contract services with Waste Management through 2019. Motion carried unanimously. Motion by Commissioner Elkins, supported by Commissioner Maturen to approve the minutes of April 3, 2018 with the prior motion rescinded. Motion carried unanimously.

Payment of Claims: Claims were presented in the amount of \$9,376.16. Recommendation by Commissioner Elkins, supported by Commissioner Maturen to approve the claims in the amount of \$9,376.16 as submitted. Recommendation carried unanimously.

Old Business:

- a. The revenues and expenditures through May 1, 2018 for both parks were reviewed. The revenues to date were \$36,904.76 and the expenditures are \$24,172.95 and check book balances are \$87,064.77.
- b. A Price Quote summary was received and reviewed for 2018 garbage service at both parks at the April Finance Committee meeting. These bids were rescinded as mentioned above.
- c. A report was received regarding the hiring of a Parks internship position for both parks. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to remove the Internship position at the Parks due to lack of applicants interested. Recommendation carried unanimously.**
- d. A report on the discounted veteran/military fees was given. Table item for future meetings.
- e. A report was given on the Crittenden Park DNR boat launch and a 1 acre parcel the county owns. Table item for future meetings.
- f. A report on the grant from GLE for UTV's at both parks was given. Application has been submitted and waiting for confirmation from GLE sometime in May 2018.
- g. Projected projects and the Five-Year Plan report were given.

New Business:

- a. Price Quote summaries for the Rose Lake Kubota tractor needing a new bucket and two front tires were received. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary provided by Ina Store of Tustin for a Kubota bucket for \$550.00 was given. Recommendation carried unanimously. Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary provided Steve's Tire of Marion for two front tires for the Kubota tractor for \$92.00 each, a total of \$184.00. Recommendation carried unanimously.**
- b. A Price Quote summary was received and reviewed for grass seed at both parks. Three bids were reviewed with the following recommendation being made. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary provided by LeRoy Milling for 10-50# bags of contractor's seed mix for a total of \$650.00 and from LeRoy Hardware for 10-50# bags of contractor's seed mix for \$580.00. Recommendation carried unanimously.**

- c. A Price Quote summary was received and reviewed for porta johns at both parks for use this summer.
Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary provided by Johnson Service of Sears for Crittenden at \$70.00 each and for Rose Lake VanPolen Portables at \$95.00 each at Rose Lake. Recommendation carried unanimously.

Other Business: A certified letter was received regarding Rose Lake Park for encroachment issues. The Finance Committee asked that the Administration Office and Parks Director response be given to this matter prior to the 30-day notice given in the letter. Table item for future meetings.

Employee/Board Comments: Mileage for driving to take a physical will not be paid and for the three individuals paid by the parks, they will need to reimburse the county for these funds. Project RED was discussed for possibility of using the mini golf for the dates May 16th and 17th and to have the pavilions clean for use during the two days. The mini golf was not supported, however a scavenger hunt using the ball diamond is ok. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to rescind a motion made for an increase on the Rose Lake Store rent from \$600.00 to \$800.00 was received. Recommendation carried unanimously.** There will be a Parks Commission Walk Around meeting on May 22nd starting at 9:00 am at Crittenden Park and continuing at Rose Lake around noon. The next Finance Committee meeting will be held on June 5th at 1:00 pm.

Extended Public Comments: none.

Motion by Commissioner Maturen, seconded by Commissioner Elkins to adjourn at 3:45 p.m. Motion carried.

Respectfully submitted,

Julie Homan – Executive Secretary/Bookkeeper

Draft until approved at the next Parks meeting