

OSCEOLA COUNTY PARKS COMMISSION
Parks Meeting
May 22, 2018

The Osceola County Parks Department Parks Commissioner meeting was called to order at 9:00 a.m. at Crittenden Park in Sears, Michigan by Chairman Commissioner Tiedt. The pledge to the Flag and Prayer was offered.

Roll call: Commissioners Tiedt, Gregory, Elkins, Belden, Thompson and Hoaglund were present.
Also, present: Office personnel: Director - Carl Baumgras and Bookkeeper - Julie Homan, Rose Lake Park: Brian & Denise Robertson, Sonja & Bob Johnson, Zane & Myrtle Jones, Kay & Ed Vancott, Bernie Schoch, Nancy Southwick, and Kyle Robertson; Crittenden Park: Richard & Merry Cook and Vicky Cutler
Absent: Commissioner Maturen, Wemple and Jacobs.

Brief Public Comment: none given.

Motion by Commissioner Gregory, supported by Commissioner Thompson to approve the agenda as written. Motion carried with 6 yes votes.

Motion by Commissioner Gregory, supported by Commissioner Thompson to approve the minutes of March 13, 2018 meeting as written. Motion carried with 6 yes votes.

Motion by Commissioner Elkins, supported by Commissioner Gregory to approve the claims as presented in the amount of \$12,840.80. Roll call vote carried with 6 yes votes. Discussion followed regarding the need for bill approval since the County Board of Commissioners is approving all bills prior to the Parks approval. Julie will check into this item for future meetings.

Old Business:

- a. A report was received of the 2018 Park Commissioners and the committees they sit on. Commissioner Dave Belden, will sit on the Parks Finance Committee for the remaining season and Commissioner Elmo Hoaglund will sit on the Parks Personnel Committee as an alternate.
- b. The Finance Committee reports for April 3, 2018 and May 1, 2018 were given by the Parks Finance Committee Chairman Tiedt.
The April 3, 2018 Report as follows:
 - a. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to approve the claims in the amount of \$1728.81 as submitted. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory supported, Motion carried unanimously.**
 - b. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary provided by Independent Rural Waste of Reed City for Rose Lake monthly service at \$806.00 and Crittenden monthly service at \$522.80. Recommendation carried unanimously. Commissioner Tiedt moved for this Price Quote Summary be rescinded. Motion rescinded at May 1st Finance meeting.**
 - c. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary provided by AT&T for \$70.00 per month per park for telephone service. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins supported, Motion carried unanimously.**
 - d. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary to purchase ink cartridges provided by Integrity Business Solutions or Muskegon for \$827.35. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory supported, Motion carried unanimously.**
The May 1, 2018 Report as follows:
 - e. **A recommendation to rescind the price quote summaries accepted for Independent Rural Waste of Reed City for Rose Lake monthly service of \$806.00 and Crittenden monthly service of \$522.80, due to contract services with Waste Management through 2019. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins supported, Motion carried unanimously.**
 - f. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to approve the claims in the amount of \$9,376.16 as submitted. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins supported, Motion carried unanimously.**
 - g. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to remove the Internship position at the Parks due to lack of applicants interested. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Thompson supported, Motion carried unanimously.**
 - h. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary provided by Ina Store of Tustin for a Kubota bucket for \$550.00 was given. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins supported, Motion carried unanimously.**

- i. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary provided Steve's Tire of Marion for two front tires for the Kubota tractor for \$92.00 each, a total of \$184.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Hoaglund supported, Motion carried unanimously.**
- j. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary provided by LeRoy Milling for 10-50# bags of contractor's seed mix for a total of \$650.00 and from LeRoy Hardware for 10-50# bags of contractor's seed mix for \$580.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory supported, Motion carried unanimously.**
- k. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to proceed with the Price Quote Summary provided by Johnson Service of Sears for Crittenden at \$70.00 each and for Rose Lake VanPolen Portables at \$95.00 each at Rose Lake. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory support, Motion carried unanimously.**
- l. **Recommendation by Commissioner Elkins, supported by Commissioner Maturen to rescind a motion made for an increase on the Rose Lake Store rent from \$600.00 to \$800.00 was received. Recommendation to rescind carried unanimously. Commissioner Tiedt moved for support, Commissioner Hoaglund supported, Motion carried unanimously.**
- c. A report was received and discussed from the Parks Directors.
- d. A report was received and discussed on the revenues, expenditures and check book balance for both parks; as well as a new payroll report was received and discussed.
- e. A report on the Parks grants in progress was received and discussed.
- f. A report on the Rose Lake and Birtle's property line right of way was received and discussed.
- g. A report on the Crittenden county property and DNR boat launch was received and discussed.
- h. A report on the Military/Veteran discount was received and discussed.
- i. A report on the Parks Policy Guideline was received and discussed.
- j. A report was given and discussed on the projected projects in process and on the Five-Year Plan for both parks.

New Business:

- a. A Price Quote Summary for Rose Lake Park pavilion wind screens was presented. **Motion by Commissioner Elkins, supported by Commissioner Belden to approve the bid from The Park & Facilities Catalog of Boca Raton, Florida for 14 windscreens for Pavilion 1 at Rose Lake for a total of \$628.00. Motion carried unanimously.**
- b. Crittenden Park is utilizing a seasonal site 47 as a workers site. After careful review of Crittenden's worker sites, the following motion was made. **Motion by Commissioner Hoaglund, supported by Commissioner Gregory to change Crittenden Park workers site # 13 to site 47 for the 2018 season only. Motion carried unanimously.**
- c. A report for speed bumps at Crittenden was received and reviewed. Further information and review will be needed to purchase the speed bumps for Crittenden Park.

Other Business: none was received.

Board Comments: A report on the Parks Calendar was received and discussed. Rule # 11 was reviewed regarding No ORV's allowed in the parks except on trailers. No further action was taken regarding this ruling.

Extended Public Comments: none was received.

Moved by Commissioner Hoaglund, seconded by Commissioner Thompson to adjourn at 3:30 p.m. The motion carried with 6 yes votes.

Julie K. Homan, Bookkeeper

Alan Tiedt, Chairman

Draft until approved at next Parks Commission meeting