

OSCEOLA COUNTY PARKS COMMISSION
Parks Meeting
February 6, 2018

The Osceola County Parks Department Parks Commissioner meeting was called to order at 5:05 p.m. by bookkeeper Julie Homan. The pledge to the Flag and Prayer was offered.

Roll call: Commissioners Langworthy, Jr., Tiedt, Gregory, Maturen, Wemple and Elkins were present.
Also, present: Office personnel: Director - Carl Baumgras and Bookkeeper - Julie Homan, Rose Lake Park: Denise & Brian Robertson; Crittenden Park: Richard & Merry Cook, Vicky & Ryan Cutler; Sue Vander Pol – County Coordinator; Others: Osceola Lake Conservation District - Rick & Charmaine Lucas and Vicki Sawicki

Election of Osceola County Park Commission Officers for 2018:

Julie Homan asked for nominations for the position of Osceola County Parks Chairperson for 2018. **Motion by Commissioner Maturen, supported by Commissioner Wemple to nominate Morris Langworthy, Jr. for the 2018 Osceola County Parks Chairperson position. Commissioner Langworthy declined the position. Motion by Commissioner Elkins, supported by Commissioner Wemple to nominate Alan Tiedt for the 2018 Osceola County Parks Chairperson position. Nominations were closed and a vote for Commissioner Tiedt carried with 6 yes votes.**

Chairperson Commissioner Tiedt conducted the balance of the meeting and asked for nominations for the positions of Osceola County Parks Vice Chairperson for 2018. **Motion by Commissioner Wemple, supported by Commissioner Maturen to nominate Mark Gregory for the 2018 Osceola County Parks Vice-Chairperson position. Nominations were closed and a vote for Commissioner Gregory carried with 6 yes votes.**

The introduction of the Osceola County Parks Commissioner and all others present was received.

The selection of Personnel and Finance Committee members for the 2018 season was completed. The Personnel Committee for 2018 season will be Commissioner Elkins-Chairman, with Commissioner Thompson and Gregory as committee members and open position as an alternate. The Finance Committee for 2018 will be Commissioner Tiedt-Chairman, with Commissioner Elkins and an open position as committee members and Commissioner Maturen as an alternate.

Brief Public Comment: Charmaine Lucas distributed a handout from the Osceola-Lake Conservation District. She discussed the Resource Assessment Survey that was included in the packet and asked the Park Commissioners to complete the survey. Vicki Sawicki, coordinator for the North Country Cooperative Invasive Species Management Area (CISMA) spoke about the need for fighting invasive plant species, protecting our assets and restoring the habitat to native plants. Grant monies may be made available to help restore up to 200 acres of county property and would like to include both parks in this project. Rick Lucas, District Forester discussed Oak Wilt fungus in Michigan forest resources and it's important to avoid wounding oaks from April to July. Awareness of the Oak Wilt fungus in the state of Michigan and how to control the spread was discussed.

Motion by Commissioner Elkins, supported by Commissioner Wemple to approve the agenda as written. Motion carried with 6 yes votes.

Motion by Commissioner Wemple, supported by Commissioner Gregory to approve the claims as presented in the amount of \$1,890.07. Roll call vote carried with 6 yes votes.

Commissioner Tiedt moved to new business of the agenda for items a and b.

New Business:

- a. A report was given on the Parks Directors expense voucher and authorization. Discussion was received regarding the General Appropriations Act & Expenditure Procedures page 8, section 3b indicates that normal travel between the employee's home and place of work is not a permitted expense and cannot be used for reimbursement. Authorization by the department head is authorized on expense vouchers.
- b. **Motion by Commissioner Langworthy, supported by Commissioner Gregory to approve all Parks account payable vouchers, with the exception of prepaid vouchers, to be submitted to the County Board for approval prior to payment. Roll call vote carried with 6 yes votes.**

Commissioner Tiedt moved to old business of the agenda for the remainder of the meeting.

Old Business:

- a. A Directors report was given by the Parks Director.

- (a. continued). A motion was received for water well testing to be completed in 2018 using the preferred vendor motion and waive parks policy for bid process. **Motion by Commissioner Wemple, supported by Commissioner Maturen to approve Waldron Well Drilling of Ewart, the amount of \$2,125.00 will be paid to complete the water well testing and startup of the wells at both parks. Roll call vote carried with 6 yes votes.**
- b. A report was given on the revenues, expenditures and check book balance for both parks.
- c. A report was given on the projected projects in process and on the Five-Year Plan for both parks.

New Business: (continued with item c.)

- c. A report was discussed regarding an Internship for the Parks in 2018. The Parks to follow county policy regarding Internship positions in the Parks. **Motion by Commissioner Langworthy, supported by Commissioner Wemple to advertise for an Internship position for 3 months service with in the Parks department and for this support position to promote both Parks with events and to enhance revenues using these events. Motion carried with 6 yes votes.**
- d. A report was discussed regarding hourly paid host position at both parks. Discussion tabled until the next meeting.
- e. Grant papers will be submitted to Great Lakes Energy for a UTV at the parks. Discussion followed regarding the number of Parks board members using GLE and contribution to the GLE People Fund.
- f. A report on the rates to be charged for 2019 for both Parks was received. **Motion by Commissioner Elkins, supported by Commissioner Gregory to continue 2018 rates into 2019 with no changes to the Parks rate schedule with a disclaimer: subject to change without notice if needed. Motion carried with 6 yes votes.**

Other Business: none was received.

Board Comments: Discussion regarding Commissioner Langworthy and his role on the Parks Commission. Discussion regarding the east location park entrance and the need to keep this open to be reviewed. Park commission at large positions were discussed with the following recommendation: **Recommendation by Commissioner Langworthy, supported by Commissioner Gregory to submitted Elmo Hoaglund for the Parks at large position. Recommendation carried with 5 yes votes and 1 no vote.**

Extended Public Comments: None.

Moved by Commissioner Maturen, seconded by Commissioner Wemple to adjourn at 7:55 p.m. The motion carried with 6 yes votes.

Julie K. Homan, Bookkeeper

Alan Tiedt, Chairman

Draft until approved at next Parks Commission meeting