

BURDELL TOWNSHIP MINUTES
REGULAR MEETING
February 11, 2014

The Burdell Township Board met at the Tustin Community Center for their regular January meeting. Present: Supervisor Charles Raab, Treasurer Mary Ellen Holmes, Clerk Laura Peterson, Trustee Virgil Asplund, Trustee Darwin Norman, Deputy Clerk Sandra Leach, Deputy Treasurer Julie Seguin, Zoning Administrator Martin Dahlstrom, Sexton Don Andreen and Tustin Fire Board Representative Nancy McCreery. Assessor Art Moyses arrived at 7:35. Guest: Planning Commission Chair Mike Logan, Alan Van Antwerp, Susan Stoll, Barbara Hazlett,

Supervisor Raab called the regular February Burdell Township Board meeting to order at 7:00 p.m.

All rose for the Pledge of Allegiance to the US flag.

Agenda additions were as follows: Township meeting with the Road Commission is scheduled for March 19th at 6:30 p.m. Review of township April 2014 through March 2015 meeting dates.

Raab moved that the January 14th minutes be approved as presented. Norman seconded. **APPROVED**

The treasurer handed out January monthly financial reports prior to the meeting. The Treasurers reports were in balance with the Clerk's at the end of January. On January 31st the General Fund checking account and CD accounts total balance was \$101,759.95. The Roads and Bridges Fund balance was \$99,376.97; and the Diamond Lake Special Assessment District Fund balance was \$11,238.64. Holmes shared that she would be at the Tustin Community Center for tax collection on Friday February 14th from 1:00 p.m. until 5:00 p.m.; and again on February 28th from 9:00 a.m. until 5:00 p.m. She has been busy receiving tax payments and answering phone calls.

Peterson distributed copies of Cash Account Registers for the months of January and February and the Budget Verses Actual report for the township's General Fund Account; along with reports for the township's Road Fund and the Diamond Lake #1 Aquatic Nuisance Fund. Raab moved to pay the bills as presented. Asplund seconded.

APPROVED

The board was informed that Best Trash has been called and that the second Saturday in May has been reserved for the township's trash day. Because the Osceola County Road Commission garage in Tustin has been sold; a new collection site will need to be sought.

Dahlstrom distributed copies of his January Zoning Administrator report to board members. One permit was issued for an 18' x 26' pole building which was built out of compliance prior to receiving the application. Dahlstrom has continued working with landowners, the Planning Commission and Attorney Cliff Bloom regarding possible conditional rezoning of the property on the corner of 20 Mile Rd. and 200th Ave.

The clerk distributed copies of the Tustin Area Fire Department's January 15th minutes to board members before the meeting. McCreery reviewed the meeting with those present. She said that the budget was reviewed and discussed. Firefighter Mike Johnson has resigned from the department. Rob Grugal was named firefighter of the year. The department will be training in conjunction with Cherry Grove and LeRoy departments on extraction from school buses. New background checks on driving records will be conducted on firefighters. McCreery informed that she has been contacted by a County Commissioner about allowing a consultant to look at the Tustin Fire Barn as a possible place to incorporate EMS services. She agreed to meet with them tomorrow; however, she commented "that our taxes have supported other units. Why can't they support us?" The supervisor expressed that we need to do what we can to make it favorable to get better service in the North West corner of the county.

The Supervisor shared correspondence from the County Coordinator's Office: The Osceola County Board of Commissioner has changed the meeting times for their second Tuesday of the month meetings. Beginning on February 18th, the Committee of the Whole meeting will begin at 4:00 p.m. The Board meeting is scheduled to start at 5:30 p.m. or following completion of the Committee of the Whole meeting. The first Tuesday of the month meetings remain the same with the Committee of the Whole beginning at 9:30 a.m. and the Board meeting at 11:00 a.m. or following completion of the Committee meeting.

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He also informed of upcoming pipeline safety workshops and the 2014 Michigan Stormwater Floodplain Association Conference.

The Planning Commission met on January 15th and will meet again on February 12th at 7:00 p.m. at the Tustin community Center. Dahlstrom and Planning Commission Chair Mike Logan explained what the procedure would be for conditional rezoning. Attorney Cliff Bloom will be writing the proposed agreement after the committee discusses and decides what conditions they feel should be required. Then the Planning Commission votes on whether they agree to refer it to the township board whom would then have the final vote.

The Supervisor and Board of Review members will be attending training on February 20th at McGuire's Resort in Cadillac.

Osceola County Township Association (OCTA) will meet on February 24th at 7:00 p.m. at the Lincoln Township Hall.

The Burdell Township March Board of Review dates are as follows:

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| Organizational meeting | March 4 th | 9:00 a.m. until finished |
| Public meetings | March 10 th | 9:00 a.m. until 12:00 noon & 6:00 p.m. until 9:00 p.m. |
| | March 13 th | 9:00 a.m. until 12:00 noon & 1:00 p.m. until 4:00 p.m. |

Dahlstrom excused himself at 7:17 p.m.

Osceola County Road Commission will be holding their annual meeting with Burdell Township on March 19th at 6:30 p.m. at the Hersey garage.

Susan Stoll; a Pine River second grad teacher and Destination Imagination (DI) coach introduced herself to everyone present. She informed of a paper tree in the high school that represents community and unity; and asked board members if they would sign paper leaves to place on the tree. She also informed of a chili cook off fund raiser for DI that will be held on February 21st from 5:30 until half time of the girls' basketball game at the high school.

Barbra Hazlett shared that an AARP luncheon will be held at the Osceola County Senior Center. She also informed that Osceola County's Habitat for Humanities organization will be uniting with Wexford County's.

Asplund moved to approve 2014 Poverty Guidelines and Resolution 2014-1, Poverty Exemption Guidelines. Norman seconded. A roll call vote followed:

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| Asplund | Yes |
| Norman | Yes |
| Holmes | Yes |
| Raab | Yes |
| Peterson | Yes |

Resolution 2014-1, Poverty Exemption Guidelines was **APPROVED**.

The Tustin Area Fire District Proposed Budget was examined by the board. McCreery clarified that the contingency was not included in the proposed budget. She shared that the contingency was \$170,049.42 in December 2013.

Raab informed that Bob Logan has asked to resign from the cemetery caretaker position. His son Mike Logan would like to take over for him. Raab moved to hire Mike Logan as the Burdell Township cemetery caretaker. Norman seconded. **APPROVED**

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There was discussion on possibly hiring a helper for the sexton: Someone that could assist Andreen if necessary or complete a burial if he were unavailable. Raab suggested possibly Lenny Mahlich or Tim Seguin would be interested. Mike Logan commented that he would be interested. He added that the caretaker and the sexton's positions often overlap. Norman suggested that he could be paid the normal hourly rate that he will receive for being the caretaker for assisting and learning the sexton's duties; and be paid burial fees if he completes the burial himself. Board members were in agreement.

Moyses entered at 7:40 p.m.

Review of the 2014-2015 budgets and salaries was next on the agenda. No one moved to make any salary adjustments. Moyses commented that we should receive 3 to 5% from revenue sharing this year. Raab asked Peterson if more would be needed for elections this year. She didn't know. He suggested adding \$1,000 to that line item. Peterson suggested adding to both the Clerk and Treasurers line items which are nearly at capacity. There was a little discussion on where gravel could be purchased.

Tentative meeting dates for the next fiscal year were handed out for review.

The assessor handed out his report to board members. He has helped the landowner of the property on the corner of 20 Mile Rd. and 200th Ave. with an imagery and description which accompanied their application for conditional rezoning. He commented that this description should not be considered a legal description. The assessment roll is completed for 2014 real property. He is processing personal property filings as they arrive. He will be delivering the completed tax roll to the Equalization office by the end of the week.

Moyses suggested that we participate in next summers tire clean up which is again being organized by Peggy Hoard. Norman moved to participate in the tire clean up. Raab seconded. **APPROVED**

The meeting was adjourned at 7:57 p.m.

Laura A. Peterson
Burdell Township Clerk