

## RECORDING REQUIREMENTS

Signatures must be **original**; names must be typed, stamped or printed beneath all written signatures. MCLA 565.201 Sec. 1(a) (c)

No discrepancy shall exist between names printed in the notary acknowledgment and as printed beneath signatures.  
MCLA 565.201 Sec.1(b)

Instruments conveying or mortgaging any interest in real estate shall state the marital status of any male grantors. MCLA 565.221  
(Note: marital status is designated by the terms married or single)

The address of each of the grantees in each deed of conveyance or assignment of real estate shall contain the street number address or post office address. MCLA 565.201 Sec. 1(d)

The name and address of the **person** who drafted the document must appear on documents executed in Michigan.  
MCLA 565.201a, MCLA 565.203

Documents purporting to convey or encumber real estate executed in Michigan require an acknowledgement by a notary public with; State and County acknowledged in, name of party(ies) being acknowledged, notary signature, expiration date, county and state that notary is commissioned in. MCLA 565.8

A certified copy of a Death Certificate or other proof of death must be recorded or have been recorded and referenced by Liber and Page on said document when "survivor" is indicated on the document. MCLA 565.48

Court orders must be certified and sealed by the clerk of the court to be eligible for recording. MCLA 565.401, 565.411

Total value of real property must be stated on the face of the document or real estate valuation affidavit must be attached.  
MCLA 207.504, 207.525

Documents must display on the first line of print on the first page, a single statement identifying the single recordable event that the instrument evidences. MCLA 565.201 Sec. 1(f)(ii); 565.201 Sec. 3

Document submitted for recording must be legible. MCLA 565.201 Sec. 1(e)(iii)

Documents must have a margin of unprinted space at least 2 ½ inches at the top of the first page and at least ½ inch on all remaining sides of each page. MCLA 565.201 Sec. 1(f)(i)

The type on the form must be printed with black ink; type size at least 10-point type, white paper and not less than 20 pound weight; Paper size must be minimally 8 ½ X 11 and not larger than 8 ½ x 14. MCLA 565.201 Sec. 1(f)(iii)(iv)(v)(vi)

Warranty Deeds, Land Contracts, or an Assignment thereof, or any Deed that contains a covenant of Warranty must have a Tax Certification from the County Treasurer's office. MCLA 211.135

Unless state or federal law, court order or rule requires that all or more than 4 sequential digits of the social security number appear in the instrument, the first 5 digits of any social security number appearing in or on the instrument are obscured or removed.  
MCL 565.201 Sec. 1(g)

If a survey is made for the purpose of describing the parcel in a conveyance of title, a certified copy of that survey shall be recorded at the time of recording the conveyance of title. Act 132 of 1970 54.211 Sec. 1(2)