

OSCEOLA COUNTY ROAD COMMISSION

4737 MAKWA DRIVE
HERSEY, MICHIGAN 49639

TEL: 231-832-5171 FAX:231-832-0721

OCRC USE ONLY	
PERMIT NO.	
ISSUE DATE	EXPIRATION DATE
FEE	BY

72 HOURS BEFORE YOU DIG-
CALL MISS DIG 1-800-482-7171

THIS FORM CANNOT BE USED
FOR COMMERCIAL DRIVEWAYS

PERMIT TO CONSTRUCT / ALTER DRIVEWAY WITHIN THE ROAD RIGHT-OF-WAY

This permit is incomplete without form 200-A "General Conditions and Supplemental Specifications"

PRINT IN INK OR TYPE

APPLICANT NAME	CONTRACTORS NAME
MAILING ADDRESS	MAILING ADDRESS
CITY STATE ZIP	CITY STATE ZIP
CONTACTS NAME AND PHONE NO.	CONTACTS NAME AND PHONE NO.

REQUEST: I DO HEREBY MAKE APPLICATION FOR A PERMIT TO USE THE RIGHT OF WAY OF THE FOLLOWING COUNTY ROAD

NAME OF ROAD	TOWNSHIP	SECTION	PLANS ATTACHED
			<input type="checkbox"/> YES <input type="checkbox"/> NO
NEAREST CROSSROAD	DISTANCE TO NEAREST CROSSROAD (FT)	DIRECTION TO NEAREST CROSSROAD	
		<input type="checkbox"/> NORTH <input type="checkbox"/> SOUTH <input type="checkbox"/> EAST <input type="checkbox"/> WEST	
PURPOSE	PROPOSED START DATE		
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> FARM <input type="checkbox"/> UTILITY <input type="checkbox"/> OTHER _____			
ADDRESS OF LOCATION IF AVAILABLE (IF DIFFERENT FROM ABOVE)	PROPOSED COMPLETION DATE		

****The sketch on the reverse of this form must also be completed as part of this application.**

I certify that I accept the following:

1. Commencement of work set forth in the permit application constitutes acceptance of the permit as issued.
2. Failure to object to the permit as issued within (10) days constitutes acceptance of the permit as issued.
3. If this permit is accepted by either of the above methods, I will comply with the provisions of the permit.
4. I certify that I am the legal owner of the property for which this driveway will serve, or I am the owner's authorized agent (if authorized agent- I certify that I am acting as an authorized agent on behalf of the names applicant. Certificate of agency attached).

NAME and TITLE (Print or Type)	DATE
SIGNATURE	

OCRC USE ONLY DO NOT WRITE BELOW THIS LINE

APPROVED FOR ISSUANCE BY:

NAME/TITLE	DATE
SIGNATURE	THIS PERMIT SHALL BE NULL AND VOID IF SUBSTANTIAL CONSTRUCTION HAS NOT OCCURRED BY (DATE)

INSTRUCTIONS

- 1) Show dimensions on applicable sketch below. See table for a guide to proper dimensions.
- 2) Show distances to nearest foot, angles to nearest 10 degrees. Sketch below is not to scale.
- 3) Fill in drainage and surfacing requirements.

DIMENSIONS					
RESIDENTIAL DRIVEWAY			FIELD ENTRANCE AND UTILITY STRUCTURE DRIVEWAY		
Design Features		Uncurbed Highway		Curbed Highway	
		Standard	Range	Standard	Range
Intersection Angle	A	90°	70 to 110°	90°	70 to 110°
Driveway Width	B	12 ft.	8 to 24 ft.	10 ft.	8 to 24 ft.
Entering Radius	C	15 ft.	5 to 20 ft.	15 ft.	5 to 15 ft.
Exiting Radius	D	10 ft.	5 to 20 ft.	6 ft.	5 to 15 ft.
Design Features		Uncurbed Highway		Curbed Highway	
		Standard	Range	Standard	Range
Intersection Angle	A	90°	70 to 110°	90°	70 to 110°
Driveway Width	B	20 ft.	15 to 40 ft.	20 ft.	15 to 40 ft.
Entering Radius	C	20 FT.	5 to 40 ft.	not applicable	
Exiting Radius	D	20 FT.	5 to 40 ft.	not applicable	

The standard shall be used unless engineering judgment determines that another dimension within the range is more suitable for a particular site or special condition and is approved by the Osceola County Road Commission.

DRAINAGE	
Culvert Required	<input type="checkbox"/> Yes <input type="checkbox"/> No
Culvert information (if culvert required)	
Length	_____ ft.
Diameter (inside)	_____ in
Type	_____
Direction of flow	<input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W
Ditch depth	_____ in.

DRIVEWAY SURFACING

Note: Driveway side slopes to be minimum of 1 ft vertical - 4 ft horizontal

**GENERAL CONDITIONS AND SUPPLEMENTAL SPECIFICATIONS
FOR**

**PERMIT TO CONSTRUCT / ALTER DRIVEWAY WITHIN THE ROAD RIGHT-OF-WAY
(OSCEOLA COUNTY ROAD COMMISSION)**

(To be used with and attached to Form 200 "Permit to Construct / Alter Driveway within the Road Right-of-way. Form 200 is incomplete without this form 200-A. Not to be used for commercial driveways.)

- 1) A driveway shall be located so that there is no interference with the free movement of highway traffic and sight distance will be assured at all times. In instances where safe sight distance is questionable, the Osceola County Road Commission shall require an engineering study to be completed by a person or firm certified to perform sight distance studies. The study will determine whether or not the driveway for which a permit is being applied for meets safe sight distance requirements. The cost of an engineering study required shall be borne by the person or persons making application. If safe sight distance conditions can't be met then the permit shall be denied.
- 2) A driveway radius shall be located entirely within the permittee's property lines. A driveway radius may be extended outside of that area only if the adjoining property owner gives written permission.
- 3) If a driveway is to be located adjacent to a highway intersection, the starting curve of the radius shall be no less than 100' from the centerline of the highway intersection.
- 4) The driveway shall be so constructed that no water will drain onto the county highway. The Road Commission shall determine whether a drainage structure is required for any driveway installation, as well as the diameter and length of structure. A minimum slope of 1 on 4 (1 ft vertical-4 ft. horizontal) is required for embankments on driveway culvert fill areas. (Minimum diameter for drive culverts is 15 inches and minimum length is 30 feet).
- 5) Driveway surface shall be 4 inches minimum of stabilized, processed gravel from traveled roadway to right-of-way line.
- 6) Conditions and limitations:
 - A) The Osceola County Road Commission reserves the right of inspection by its authorized representatives of a driveway covered by this permit. The permittee shall reimburse the Osceola County Road Commission for on the job inspection when deemed necessary by the Osceola County Road Commission.
 - B) The permittee shall surrender the permit and all rights thereunder, when notified to do so by the Osceola County Road Commission, because of default of any provision of the permit. A new permit may be issued if conditions are met.
 - C) Permit holder shall not cause excess materials or spoils to be placed in the highway right of way unless authorized to do so by an Osceola County Road Commission representative.
 - D) Permittee shall take, provide, and maintain necessary precautions to prevent injury or damage to persons and property from operations covered by this permit, and shall use warnings signs, which are in accordance with the current Michigan Manual of Uniform Traffic Control Devices.
 - E) A permittee shall save harmless the Osceola County Road Commission against any claim for damages arising from his/her negligence or his/her contractor's negligence in operations covered by this permit.
 - F) The property owner or his agent shall maintain driveways set forth in the permit.

