

**COUNTY OF OSCEOLA  
BOARD OF COMMISSIONERS**

**HEALTH, SAFETY & GROUNDS COMMITTEE**

**AGENDA**

**Tuesday, October 31, 2017  
301 West Upton Ave., Reed City, Michigan  
2<sup>nd</sup> Floor, Board of Commissioners' Room  
10:30 a.m.**

- 1. Meeting Called to Order by Chairperson.**
- 2. Additions or Deletions to the Agenda – Approval of the Agenda.**
- 3. Brief Public Comments (Three Minute Limit).**
- 4. Board/Employee Comments.**
- 5. Consider Approval of the Minutes of October 17, 2017.**
- 6. Old Business:**
  - A. Discuss Medical Examiner Structure Options – Lisa Kaspriak and Susan Vander Pol.**
- 7. New Business.**
- 8. Board Comments.**
- 9. Extended Public Comments (Six Minute Limit).**
- 10. Adjournment.**

**PUBLIC COMMENT**

**The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.**

**If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.**

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COUNTY OF OSCEOLA  
BOARD OF COMMISSIONERS  
HEALTH, SAFETY & GROUNDS COMMITTEE  
MINUTES

October 17, 2017

Meeting Called to Order by **Chairperson Gregory** at 1:11 p.m.

**Members Present:** Commissioners Mark Gregory, Roger Elkins and Jack Nehmer.  
**Members Absent:** None.  
**Others:** Jeremy Beebe – E.M.S. Director, Susan Vander Pol – County Coordinator and Sally Momany - public.

**Additions or Deletions:** None.

**Motion by Commissioner Elkins, seconded by Commissioner Nehmer to approve the agenda. Motion was unanimously supported.**

**Public Comments** - None.

**Employee Comments** – None.

**Motion by Commissioner Nehmer, seconded by Commissioner Elkins to approve the minutes of October 3, 2017. Motion was unanimously supported.**

**Old Business:**

**Main Courthouse North Ramp**

Susan contacted the Building Official and inquired about the process, costs and options to put a handicapped ramp on the north entrance of the main courthouse. The Building Official will set up a meeting with the Maintenance Supervisor to review the project, estimated cost to construct a ramp of wood and design of the ramp. The Building Official said a wood ramp can be installed.

Brief discussion was held on the equipment, security entrance options and potential grant applications for funding of future security enhancements.

**Medical Examiner Program Structure**

Discussion was held on the current proposals provided by Lisa Kaspriak, Medical Examiner Office Administrator, on the structure of the Medical Examiner program. Jeremy Beebe, E.M.S. Director, provided comparison information the Committee requested on the two proposals regarding Lisa's breakdown of revenue and expenses and his estimated revenue and expenses.

Additional information was provided as follows:

- Dr. Wagner's service counties and fees charged per County based on population.
- Medical Examiner Services paid for from the 210 Emergency Medical Services budget instead of inclusion in the 101 General Fund, 648 Medical Examiner Department budget. These include items such as transport of bodies, medical supplies, Medical Examiner Investigators' wages, benefits, vehicle expenses and if applicable, mileage.
- Agreements other counties have with Dr. Wagner for Medical Examiner services.

Brief discussion was held on the IRS rules for determining if someone is an employee or an independent contractor, medical examiner investigators' (MEI's) compensation (current and proposed), and use of current Emergency Medical Services staff as MEI's.

The Committee members concurred they would like to see the Medical Examiner services completely contracted out. This would include the Medical Examiner, any assistants, administrative services and medical examiner

investigators. It would eliminate current Emergency Medical Services (E.M.S.) staff performing medical examiner program functions while on duty, lessen the time the E.M.S. staff are required to spend on scenes and allow them to spend their time responding to medical emergencies and transporting patients.

Brief discussion was held on the current union collective bargaining agreement which includes a stipend to be paid for those individuals that have training for Medical Examiner Investigators and will need to be addressed in negotiations or compensated through the end of the collective bargaining agreement. Any outside secondary employment would also need to be as stipulated in the union contract.

A meeting will be scheduled prior to the November 7<sup>th</sup> Committee of the Whole meeting, to discuss proposals and contract terms with Lisa Kaspriak regarding contracting out all medical examiner program services.

**Board Comments** – None.

**Extended Public Comments** (Six Minute Limit) - None.

Motion by Commissioner Nehmer, seconded by Commissioner Elkins to adjourned at 2:55 p.m.

Respectfully submitted,



Susan M. Vander Pol  
Osceola County Coordinator