

**COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS**

HEALTH, SAFETY & GROUNDS COMMITTEE

AGENDA

**Tuesday, October 3, 2017
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners' Room
12:00 p.m. or to follow Board of Commissioners' Meeting**

- 1. Meeting Called to Order by Chairperson.**
- 2. Additions or Deletions to the Agenda – Approval of the Agenda.**
- 3. Brief Public Comments (Three Minute Limit).**
- 4. Board/Employee Comments.**
- 5. Consider Approval of the Minutes of August 1, 2017.**
- 6. Old Business:**
 - A. Discuss Landmark Design Group – Annex Building & Courthouse Study.
(Study attached to 9-19-17 Committee of the Whole Agenda Packet.)**
 - B. Discuss Security Equipment Costs.**
- 7. New Business:**
 - A. Discuss Medical Examiner Structure – Lisa Kaspriak.**
- 8. Board Comments.**
- 9. Extended Public Comments (Six Minute Limit).**
- 10. Adjournment.**

PUBLIC COMMENT

The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.

DRAFT

COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS
HEALTH, SAFETY & GROUNDS COMMITTEE
MINUTES

August 1, 2017

Meeting Called to Order by Chairperson Gregory at 12:57 p.m.

Members Present: Commissioners Mark Gregory, Roger Elkins and Jack Nehmer.

Members Absent: None.

Others: Mark Watkins – Emergency Management Director, Bob VanPutten – Landmark Design Group, Inc. and Susan Vander Pol – County Coordinator.

Additions or Deletions: None.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer to approve the agenda. Motion was unanimously supported.

Public Comments - None.

Employee Comments – Mark Watkins commented about the Active Assailant exercise to be held in Newaygo County on September 22nd and Safe School programs.

Commissioner Elkins stepped out at 1:00 p.m. for a Parks Committee meeting.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory to approve the minutes of July 18, 2017. Motion was unanimously supported.

Old Business:

Discuss Courtroom and Court Offices Security Enhancements

Bob VanPutten presented sketches showing an addition to the main courthouse to include the departments currently located in the Annex building. The addition would be a little over 59,000 square feet.

It was mentioned, along with prior discussion on security enhancements and building changes, there would be additional costs associated with relocating staff and functions during construction periods in the buildings that needs to be considered in any projected total project costs.

Commissioner Elkins returned at 1:14 p.m. and returned to the Park's meeting at 1:36 p.m.

Discussion on the Annex parking lot and the drive pass through by the handicapped.

Brief discussion was held on traffic flow and access to the Annex Building's back parking lot traveling next to the west handicapped ramp. The Committee made the following recommendation:

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory to close the west driveway at the Annex Building and allow only maintenance staff vehicle access through that area. Recommendation was unanimously supported.

Board Comments – None.

Extended Public Comments (Six Minute Limit) - None.

The meeting adjourned at 1:47 p.m.

Respectfully submitted,



Susan M. Vander Pol
Osceola County Coordinator

Susan Vander Pol

From: Bob VanPutten [bob@landmark.us.com]
Sent: Friday, September 22, 2017 9:38 AM
To: Osceola Coordinator
Subject: Osceola County Security Equipment

Categories: Review/Action

Hello Susan.

I did research the cost of walk through metal detectors. The MSRP for a Garrett walk through detector is \$5,500. It seems that they could be purchased for less, around \$4,500. The wands are approximately \$200 each.

It would be good to have Justin look at the detectors. There seems to be several options.

I hope this helps.

Bob VanPutten, President
Landmark Design Group, PC



Office of the Medical Examiner Osceola County

**Dr. Paul Wagner, D.O., Chief Medical Examiner
Lisa Kaspriak, B.S., Medical Examiner Administrator**

MidMichiganMEGroup@gmail.com

231-357-6205

RE: HSG Committee Handout

Date: Oct 2, 2017

Dear HSG Committee,

Thank you for assembling a meeting in which a new Medical Examiner Structure will be considered for implementation. I look forward to a productive brainstorming session.

Items for Consideration Prompting Possible Questions:

- Annual Case Load
- Time Spent on Scene
- New Structure possible mirroring plans of neighboring EMS/ME Systems

Please let me know if there is specific data other than the above information that you would like me to have prepared ahead of time.

Sincerely,
Lisa Kaspriak