

**COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS'**

HEALTH, SAFETY & GROUNDS COMMITTEE

AGENDA

**Tuesday, May 2, 2017
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners' Room
12:00 p.m. or to follow Board of Commissioners' Meeting**

- 1. Meeting Called to Order by Chairperson.**
- 2. Additions or Deletions to the Agenda – Approval of the Agenda.**
- 3. Brief Public Comments (Three Minute Limit).**
- 4. Board/Employee Comments.**
- 5. Consider Approval of the Minutes of April 18, 2017.**
- 6. Old Business:**
 - A. Tour of County Buildings.**
- 7. New Business:**
- 8. Board Comments.**
- 9. Extended Public Comments (Six Minute Limit).**
- 10. Adjournment.**

PUBLIC COMMENT

The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.

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COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS
HEALTH, SAFETY & GROUNDS COMMITTEE
MINUTES

April 18, 2017

Meeting Called to Order by Chairperson Gregory at 12:13 p.m.

Members Present: Commissioners Mark Gregory and Roger Elkins

Others: Undersheriff Justin Halladay, Building Official Don LaBrenz II, Landmark Design Bob VanPutten and County Coordinator Susan Vander Pol.

Additions or Deletions to the Agenda – “Discussion on Landmark Design Group, Inc. ideas for Courthouse Renovations” was added to the agenda.

Motion by Commissioner Elkins, seconded by Commissioner Gregory to approve the agenda. Motion was unanimously supported.

Public Comments - None.

Employee Comments – None.

Motion by Commissioner Elkins, seconded by Commissioner Gregory to approve the minutes of March 7, 2017. Motion was unanimously supported.

Old Business:

Commissioner Nehmer arrived at 12:18 p.m.

Building Security Enhancements

Bob Van Putten went over tentative drawings for security enhancements to the main courthouse and annex building. Changes proposed to the main courthouse would enhance security and address some concerns with prisoner transportation, holding and meeting with attorney or other representatives. Justin Halladay advised prisoners should not be coming through the same areas as the public and employees to minimize liability and safety exposures. The proposed drawings would renovate areas to comply with accessibility for disabled individuals and potentially provide some storage space for records. The annex building changes would enhance security, provide storage and may also allow for expanding the existing solar panel system.

General discussion was held on security staff and if they will be County employees or contracted through a security company. The Commissioners reviewed the Circuit courtroom and various offices for inmate, victim and witness separation and security. There may be some MMRMA RAP grant funds available to assist with some costs.

Discussion was held on needs of the various buildings visited so far for security and also some general maintenance items. Justin provided information on the Sheriff's Department/Jail and how busy they keep a maintenance person. Maintenance gets some calls on weekends to come in and address needs in the department. The Commissioners asked for consideration of another part-time maintenance position to be placed on the next Committee of the Whole meeting agenda.

The Commissioners will continue their review of the County buildings and will meet again on May 2nd.

New Business – None.

Board Comments – None.

Extended Public Comments (Six Minute Limit) - None.

The meeting adjourned at 1:40 p.m.

Respectfully submitted,



Susan M. Vander Pol
Osceola County Coordinator