

**COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS**

HEALTH, SAFETY & GROUNDS COMMITTEE

AGENDA

**Tuesday, July 18, 2017
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners' Room
12:00 p.m. or to follow Board of Commissioners' Meeting**

- 1. Meeting Called to Order by Chairperson.**
- 2. Additions or Deletions to the Agenda – Approval of the Agenda.**
- 3. Brief Public Comments (Three Minute Limit).**
- 4. Board/Employee Comments.**
- 5. Consider Approval of the Minutes of June 6, 2017.**
- 6. Old Business:**
 - A. Discuss Courtroom and Court Offices Security Enhancements.**
 - B. Discuss General Security Items for County Buildings and Offices.**
- 7. New Business:**
- 8. Board Comments.**
- 9. Extended Public Comments (Six Minute Limit).**
- 10. Adjournment.**

PUBLIC COMMENT

The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.

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COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS
HEALTH, SAFETY & GROUNDS COMMITTEE
MINUTES

June 6, 2017

Meeting Called to Order by Vice-Chairperson Elkins at 12:15 p.m.

Members Present: Commissioners Roger Elkins and Jack Nehmer.

Members Absent: Commissioner Gregory

Others: Paula Garver – Circuit Court Probation, Andy Duffy – news media, Mara Thompson - TV 7 and 4 news, Bob VanPutten – Landmark Design Group, Inc. and Susan Vander Pol – County Coordinator.

Additions or Deletions: Employee Name Badges and Policy was added to the agenda.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer to approve the agenda. Motion was unanimously supported.

Public Comments - None.

Employee Comments – None.

Motion by Commissioner Nehmer, seconded by Commissioner Elkins to approve the minutes of May 22, 2017. Motion was unanimously supported.

Old Business:

Building Security Enhancements

Bob VanPutten presented revised sketches of the proposed building changes for the Annex Building. Discussion was held with the commissioners and others in attendance on changes, flow of employees, public and an enhanced entrance for inmates.

New Business – Employee Name Badges and Policy

Discussion on employee name tags, use policies and forms was held. The following recommendation was made:

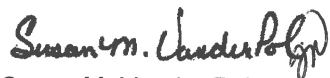
Recommended by Commissioner Elkins, seconded by Commissioner Nehmer that the wearing of County issued name tags be mandatory for all County employees with the policies and procedures addressing the same will be forthcoming. Recommendation was unanimously supported.

Board Comments – Commissioner Elkins expressed appreciation to Mr. VanPutten of Landmark Design for the ideas and information he brings to the Committee members.

Extended Public Comments (Six Minute Limit) - None.

The meeting adjourned at 12:59 p.m.

Respectfully submitted,



Susan M. Vander Pol
Osceola County Coordinator