

**COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
AGENDA**

**Wednesday, July 5, 2017
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners Room, 9:30 a.m.**

NOTE: Claims will be available for review from 9:00 – 9:30 a.m.

- 1. Meeting Called to Order by Chairperson.**
- 2. Additions or Deletions to the Agenda – Approval of the Agenda.**
- 3. Brief Public Comments (Three Minute Limit).**
- 4. Employee/Board Comments.**
- 5. Consider Approval of the Minutes of June 20, 2017.**
- 6. Consider Payment of Claims.**
- 7. Old Business:**
 - A. Discuss Insurance Benefit Options – Jennifer Martin, 44North.**
 - B. Consider 2011 PA 152 Opt-In or Opt-Out Requirement – Susan Vander Pol.**
 - C. Consider Other Budget Amendments, Cash Transfers, and Journal Register Reports from Treasurer.**
 - D. Update on VoIP Telephone Installation with Jive Communications.**
 - E. Update on 2018 County Budget – Susan Vander Pol.**
- 8. New Business:**
 - A. Discuss Marijuana Law – Anthony Badovinac.**
 - B. Discuss Discharge of Mortgage for John Nosko – Susan Vander Pol.**
- 9. Other Business:**
- 10. Employee/Board Comments.**
- 11. Extended Public Comments (Six Minute Limit).**
- 12. Adjournment.**

Note: A quorum of the Board of Commissioners may be present at the Committee meetings.

PUBLIC COMMENT

The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.

**COMMITTEE OF THE WHOLE
MINUTES
JUNE 20, 2017**

The Committee meeting was called to order at 9:35 a.m. by Chairman Emig.

Present: Commissioners Elkins, Wayne, Nehmer, Halladay, Emig, Tiedt and Gregory.

Also present: Jeremy Beebe-E.M.S. Director, Scott Schryer-C.O.A. Director, Lori Leudeman-Treasurer, Tracey Cochran-Payroll/Human Resource Specialist, Susan Vander Pol-County Coordinator, Therese Bechler-Chief Deputy Clerk, and other members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the minutes from June 6, 2017. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the current claims of the County in the amount of \$36,409.27. Recommendation was unanimously supported.

Update on Drain at Rose Lake Park

Susan Vander Pol, County Coordinator, reported to the Board the drain was part of the boat launch Property and that repairs for the drain have come out of the park funds and would continue to do so; but other funding options with the County could be considered.

Health, Safety & Grounds Committee

Commissioner Elkins updated the Board of what the Committee is looking at for the security of the Annex Building and the Main Courthouse. Elkins asked the Board to consider the approval of Employee Identification Badges Policy (1018). Discussion was also held requiring all county employees to have their Identification Badges by July 31, 2017.

Recommended by Commissioner Elkins, seconded by Commissioner Wayne, to approve the Employee Identification Badges Policy (1018) as presented. Recommendation was unanimously supported.

Recommended by Commissioner Nehmer, seconded by Commissioner Wayne, to require all county employees comply with the Employee Identification Badges policy by July 31, 2017. Recommendation was unanimously supported.

Budget Amendment

Commissioner Tiedt reviewed the budget amendments, cash transfer and May Treasurer's Journal Register presented.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne to approve the budget Amendments, cash transfer and May Treasurer's Journal Register as submitted. Recommendation was unanimously supported.

C.O.A. Marion Renovation

Scott Schryer, C.O.A. Director, reported to the Board that they have officially moved into the Marion building location as of yesterday. Schryer stated that they did a test run with the food and had a little over 20 people who attended. Discussion was also held by the Board about holding the July 18, 2017 Committee of the Whole and Board Meeting at the new Marion site. It was decided by the Board the July 18, 2017 meetings would be held at the regular scheduled location and that the Commissioners wishing to attend the Open House for the Marion location could attend in the afternoon. Schryer noted that the Open House is scheduled from 4:00 p.m. to 7:00 p.m. on July 18, 2017. Schryer also asked the Board to provide notice to the Marion Eagles to terminate the rental agreement for the Commission on Aging meal site.

Recommended by commissioner Tiedt, seconded by Commissioner Halladay, to provide notice to The Marion Eagles to terminate the rental agreement for the Commission on Aging meal site. Recommendation was unanimously supported.

C.O.A. Guardian Reviews Contract

Scott Schryer, C.O.A. Director, requested that the Board approve the Guardian Reviews Contract with the 18th Probate Court and authorize the Chairman to sign.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the Guardian Reviews Contract with the 18th probate Court and authorize the Chairman to sign. Recommendation was unanimously supported.

VoIP Telephone Installation with Jive Communications

Susan Vander Pol, County Coordinator, updated the Board on the progress of the installation of the VoIP Telephone System.

E.M.S. Bad Debt Report

Jeremy Beebe, E.M.S. Director, requested the Board approve the E.M.S. bad debt for January through May in the amount of \$16,583.48.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the E.M.S. bad debt in the amount of \$16,583.48. Recommendation was unanimously supported.

Treasurer Land Sale Proceeds Report

Lori Leudeman, Treasurer, gave the Treasurer Land Sale Proceeds Report to the Board and requested the Board's approval as presented.

Recommended by Commissioner Elkins, seconded by Commissioner Tiedt, to accept the annual report of the balance in Land Sale Proceeds Accounts as presented by the County Treasurer. Recommendation was unanimously supported.

Insurance Benefit Options for 2017-2018 Plan Year

Susan Vander Pol, County Coordinator, and Tracey Cochran, Payroll/Human Resource Specialist, presented Insurance Benefit Options for the 2017-2018 Plan Year to the Board. Discussion was held.

Prosecutor Victim Rights Grant Application

Susan Vander Pol, County Coordinator, requested approval of the Prosecutor Victims' Rights 2018 Grant application and authorize the Chairman to sign.

**Recommended by Commissioner Tiedt, seconded by Commissioner Halladay, to approve the Victims' Rights Prosecutor 2018 application and authorize the Chairman to sign.
Recommendation was unanimously supported.**

MVAA-MI Veterans Trust Fund Changes

Susan Vander Pol, County Coordinator, presented to the Board the changes that are in place for the MI Veterans Trust Fund. Discussion was held.

2018 County Budget

Susan Vander Pol, County Coordinator, reminded the Board that the 2018 Budget will be started soon. Vander Pol also discussed some changes that will be implemented to help with budget preparation.

County Picnic

Discussion was held. The County will not have the picnic this year, but will look at maybe a Chili Cook-off during the fall or winter months.

Other Business: Board Chair requested that discussion about a part-time IT person and update on I.T. Right contract be added on the agenda for the second meeting in July, 2017

Employee/Board Comments: Liaison reports were given by the Commissioners.

Extended Public Comments: None.

**Motion to adjourn by Commissioner Nehmer, seconded by Commissioner Elkins, at 11:03 a.m.
Motion carried.**

DISCHARGE OF MORTGAGE

Know all Men by these Presents, that the Board of Commissioners of the County of Osceola and State of Michigan,

Do Hereby Certify, that a certain Indenture of Mortgage, bearing the date of April 30, 2008 made and executed by John L. Nosko, an unmarried man, 19045 North Mackinaw Trail, Tustin, MI 49688

of the first part, to Osceola County, a Municipal Corporation, 301 W. Upton Ave. Reed City, MI 49677 of the second part, and

recorded in the Register’s Office for the County of Osceola and State of Michigan, in Liber 862, Page 64, dated June 5, 2008, concerning the following described property located in Osceola County:

Commencing at the Southeast corner, Section 25, Township 20 North, Range 10 West: thence North along the Section line 208 ¾ feet to the place of beginning; Thence North along the Section Line 150 feet; Thence West 25 rods 11 feet; Thence South 150 feet; Thence East 25 rods 11 feet to the place of beginning. Burdell Township, Osceola County Michigan. Grantor herein excepts and reserves from this conveyance unto himself, his heirs and assigns forever, all oil, gas and mineral rights forever.

Subject to all reservations, easements and restrictions or record, if any.

Said mortgage is fully paid, satisfied and discharged.

Larry Emig, Chairperson
Osceola County Board of Commissioners

STATE OF MICHIGAN)
COUNTY OF Osceola) ss.

The foregoing instrument was acknowledged before me on _____ 2017, by Larry Emig, as Chairperson of Osceola County Board of Commissioners, Osceola County, Michigan.

DRAFTED BY
Dan Massy
After Recording Return To:
Dan Massy
301 W. Upton
Reed City, MI 49677

Notary Public, Osceola County
My Commission Expires: _____