



COUNTY CLERK'S OFFICE

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BOARD OF COMMISSIONERS' TENTATIVE AGENDA October 16, 2018 BOARD ROOM

11:00 a.m. Call to Order
Roll Call
Communications
Brief Public Comment (3 minute limit)
Employee Comment
Approval of Agenda
Approval of Board minutes for October 2, 2018

NEW BUSINESS

11:15 a.m. 2018 Apportionment Report/Rosie McKinstry, Equalization Director

COMMITTEE REPORTS

Consent Agenda
Non-Consent Agenda

Board Comments
Extended Public Comment (6 minute limit)

PUBLIC COMMENT

The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed:

At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.

If you wish to address the Board, we ask that you stand, give your name and present your concern.

If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of Commissioner's

**OSCEOLA COUNTY
BOARD OF COMMISSIONERS
BOARD MINUTES
OCTOBER 2, 2018**

The Osceola County Board of Commissioners meeting was called to order at 11:44 a.m. by Chairman Larry Emig in the Courthouse.

Roll call: Commissioners Jack Nehmer, Alan Tiedt, Mark Gregory, Roger Elkins, Pam Wayne, Larry Emig and Jill Halladay were present.

Commissioner Tiedt led everyone in a prayer.

Chairman Emig led everyone in the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.

Employee Comment: None.

MOTION #1: Approve Board Agenda

Motion by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the agenda as presented. Motion carried with a voice vote.

MOTION #2: Approve Board Minutes of September 18, 2018

Motion by Commissioner Halladay, seconded by Commissioner Nehmer, to approve the Board minutes of September 18, 2018, as presented. Motion carried with a voice vote.

MOTION #3: Approval of Consent Agenda

Motion by Commissioner Nehmer, seconded by Commissioner Wayne, to accept the following Committee recommendations of October 2, 2018.

MOTION #3A: MSUE New Commissioner Training

Allow newly elected County Commissioners to attend the MSUE New Commissioner training and authorize payment from the Board's conference and travel line-items.

MOTION #3B: Accounts Payable

Approve the accounts payable invoices for claims for the County in the amount of \$65,304.90 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

MOTION #3C: Courthouse Closure/Annual Holiday Gathering

Allow the County Courthouse and Annex to be closed from noon until 2:00 p.m. on Wednesday, December 5th for a holiday gathering.

MOTION #3D: Budget Amendments

Approve the budget amendments as presented.

<u>Description</u>	<u>Line Item</u>	<u>Decrease</u>	<u>Increase</u>
Disability Insurance (RP)	101.315.724.002		\$ 250
Permanent Employees (ORV)	101.330.702.003		\$ 300
FICA (ORV)	101.330.719.000		\$ 5
Permanent Employees	101.301.702.003	\$ 555	
Office Supplies	101.148.727.000	\$ 400	
Disability Insurance	101.148.724.002		\$ 400
Sick Pay	101.148.702.008	\$ 2,000	
Telephone	101.148.850.000	\$ 500	

<u>Description</u>	<u>Line Item</u>	<u>Decrease</u>	<u>Increase</u>
Travel Expenses	101.148.860.000		\$ 2,500
Temp. Employee	282.145.702.004	\$ 25,000	
FICA	282.145.719.000	\$ 2,000	
Raw Food	282.135.801.007		\$ 13,500
Raw Food	282.145.801.007		\$ 13,500

MOTION #3E: C.O.A./Reliance Community Care Partners Agreement

Approve the Reliance Community Care Partners agreement and authorize the Chairman to sign.

MOTION #3F: C.O.A./HPS Systems Advantage Contract #51

Approve the HPS Systems Advantage Contract #51 for 1% Rebate (Gordon Foods) and authorize the Chairman to sign.

MOTION #3G: E.M.S. 3rd Quarter Write Off's

Approve the third quarter write-offs from the EMS Department in the amount of \$29,967.74.

MOTION #3H: Policy Updates/E.M.S.

Approve the policy updates for E.M.S. as submitted with an effective date of December 30, 2018 and authorize the Chairman to sign.

MOTION #3I: Schedule Changes/E.M.S.

Implement the schedule change as outlined in the 2019 GELC Union Contract on December 30, 2018.

MOTION #3J: Staffing/E.M.S.

Allow the E.M.S. Department to advertise and fill the vacant staff positions for the implementation of the new E.M.S. schedule on December 30, 2018.

MOTION #3K: Indigent Defense Program Administrator Job Description

Approve the Job Description and issue a Request for Qualifications for the Indigent Defense Program Administrator.

Motion to approve the consent agenda recommendations from the Committee of the Whole meeting of October 2, 2018 carried with seven (7) yes votes.

MOTION #4: Approve Prepaid Invoices August 2018

Motion by Commissioner Tiedt, supported by Commissioner Wayne, to approve the prepaid cash disbursements for the County in the amount of \$759,280.13 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same. Motion carried with seven (7) yes votes.

Board Comments: Commissioners asked for Susan Vander Pol, County Coordinator, to set up another meeting for contractors with our Building Inspector.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 11:59 a.m. Motion carried.