



COUNTY CLERK'S OFFICE

Karen J. Bluhm, County Clerk

301 West Upton

Reed City, MI 49677

(231) 832-3261, (231) 832-6149 FAX; oscclerk1@osceolacountymi.com

BOARD OF COMMISSIONERS'

TENTATIVE AGENDA

January 3, 2018

BOARD ROOM

11:00 a.m. Call to Order
Roll Call
Communications
Brief Public Comment (3 minute limit)
Employee Comment
Approval of Agenda
Approval of Board minutes for December 19, 2017

NEW BUSINESS

COMMITTEE REPORTS

Consent Agenda

Non-Consent Agenda

Board Comments

Extended Public Comment (6 minute limit)

PUBLIC COMMENT

The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed:

At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.

If you wish to address the Board, we ask that you stand, give your name and present your concern.

If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of Commissioner's

**OSCEOLA COUNTY
BOARD OF COMMISSIONERS
BOARD MINUTES
DECEMBER 19, 2017**

The Osceola County Board of Commissioners meeting was called to order at 11:38 a.m. by Chairman Larry Emig in the Courthouse.

Roll call: Commissioners Larry Emig, Roger Elkins, Pam Wayne, Mark Gregory, Jack Nehmer, Alan Tiedt and Jill Halladay were present.

Chairman Emig led everyone in a prayer followed by the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.

Employee Comment: None.

MOTION #1: Approve Board Agenda

Motion by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the agenda as presented. Motion carried with a voice vote.

MOTION #2: Approve Board Minutes of December 5, 2017

Motion by Commissioner Tiedt, seconded by Commissioner Halladay, to approve the regular Board minutes of December 5, 2017 as presented. Motion carried with a voice vote.

MOTION #3: Approval of Consent Agenda

Motion by Commissioner Nehmer, seconded by Commissioner Gregory, to accept the following Committee recommendations of December 19, 2017.

MOTION #3A: Accounts Payable

Approve the accounts payable invoices for claims for the County in the amount of \$47,695.55 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

MOTION #3B: Budget Amendments, Cash Transfers and Treasurer's Journal Report for November

Approve the following budget amendments and cash transfers as presented.

| <u>Description</u> | <u>Line Item</u> | <u>Decrease</u> | <u>Increase</u> |
|-------------------------|------------------|-----------------|-----------------|
| Public Imp. Trans. In. | 245.120.695.000 | | \$ 2,000 |
| Pub. Imp. Cty. Clk. | 245.903.970.012 | | \$ 2,000 |
| CPL Trans. Out | 263.000.999.000 | | \$ 2,000 |
| CPL-Supp./Equip. | 263.000.734.000 | \$ 2,000 | |
| Permanent Employees | 210.000.702.003 | | \$ 25,000 |
| Overtime | 210.000.702.005 | \$ 25,000 | |
| Per Diem | 101.101.713.000 | | \$ 2,000 |
| Conferences | 101.101.861.000 | \$ 1,000 | |
| Dues | 101.101.744.000 | \$ 1,000 | |
| Building Permits | 249.371.479.000 | | \$ 2,000 |
| Electrical Permits | 249.371.479.001 | | \$ 4,700 |
| Mechanical Permits | 249.371.479.005 | | \$ 7,800 |
| Cont. Servs. (Electric) | 249.371.808.000 | | \$ 4,700 |
| Cont. Serv. Bldg | 249.371.808.018 | | \$ 2,000 |

| <u>Description</u> | <u>Line Item</u> | <u>Decrease</u> | <u>Increase</u> |
|----------------------|------------------|-----------------|-----------------|
| Cont. Serv. Mech. | 249.371.808.019 | | |
| Peer Group | 244.000.713.001 | \$ 1,060 | \$ 7,800 |
| FICA | 244.000.719.000 | \$ 123.73 | |
| Retirement | 244.000.720.000 | \$.30 | |
| Office Supplies | 244.000.727.000 | \$ 14.90 | |
| Cont. Remont. Monum. | 244.000.808.015 | | \$ 1,198.93 |

Cash Transfer of \$2000 from the 263 Fund to the 245 Fund.

MOTION #3C: MSU Extension Services Agreement for 2018

Approve the 2018 Agreement for MSU Extension Services as presented and authorize the Chairman to sign.

MOTION #3D: Zuercher Technology Solution/Sheriff's Department

Approve the agreement with Zuercher for Zuercher Technology solution for the Road Patrol and Jail in the amount of \$84,186 with five (5) annual payments of \$18,349.36 and authorize the Chairman to sign.

MOTION #3E: Evert Area Joint Fire Board Lease Agreement/E.M.S.

Approve a two-year lease with Evert Area Joint Fire Board for housing Osceola County EMS Department staff at \$1,000 per month and authorize the Chairman to sign.

MOTION #3F: AAAWM/Purchase of Service Agreement Amendment

Approve the Purchase of Service Agreement Amendment with Area Agency of Aging of West Michigan as presented and authorize the Chairman to sign.

MOTION #3G: RSVP Memorandum of Understanding

Approve the three year RSVP Memorandum of Understanding for services agreement and authorize the Chairman to sign.

MOTION #3H: C.O.A./Request for Proposal

Send out a Request of Proposal for a new or used wheel chair van for Commission on Aging.

MOTION #3I: County Logo Policy

Adopt the policy for usage of the County logo as presented.

MOTION #3J: Overtime & Compensatory Time Policy Update

Adopt the policy for Overtime and Compensatory Time as presented effective January 1, 2018

MOTION #3K: Tentative Union Agreements

Approve the COAM, POAM Corrections and POAM Road Patrol Tentative Agreement summaries and authorize the Chairman and bargaining team to sign the contracts.

MOTION #3L: Veterans Trust/Grant Application

Approve the application for technology with the Michigan Trust Fund Veterans Grant and authorize the Chairman to sign.

MOTION #3M: Board, Authorities and Committee Appointments

Approve the appointments to Boards, Authorities and Committees as presented:

| | | |
|--|---|--|
| 911 Authority Board (Central Dispatch): | reappoint David Belden | 3 Years Expires 12-31-20 |
| Area Agency on Aging: | reappoint Commissioner Emig reappoint Richard Karns | 1 Year Expires 12-31-18 2 Years Expires 12-31-19 |
| Brownfield Redevelopment Authority: | reappoint Dave Bisbee reappoint Gary Bailey reappoint Rich Jacobs | 3 Years Expires 12-31-20 3 Years Expires 12-31-20 3 Years Expires 12-31-20 |
| Building Authority: | reappoint Susan Vander Pol | 4 Years Expires 12-31-21 |
| Central Michigan Public Health: | reappoint Commissioner Elkins reappoint Commissioner Nehmer | 1 Year Expires 12-31-18 1 Year Expires 12-31-18 |
| Community Corrections: | reappoint Commissioner Wayne | 1 Year Expires 12-31-18 |
| Community Mental Health Central MI: | reappoint Commissioner Elkins | 1 Year Expires 12-31-18 |
| County Planning Commission: | reappoint Commissioner Emig reappoint Commissioner Tiedt reappoint Gerald Lindquist | 1 Year Expires 12-31-18 1 Year Expires 12-31-18 3 Years Expires 12-31-20 |
| Evert Local Dev. Finance Authority: | reappoint Commissioner Elkins | 1 Year Expires 12-31-18 |
| Health and Human Services Board: | reappoint Commissioner Emig | 1 Year Expires 12-31-18 |
| Human Services Coordinating Body: | reappoint Commissioner Emig | 1 Year Expires 12-31-18 |
| MiWorks! West Central: Local Elected Officials Board: | reappoint Commissioner Emig | 1 Year Expires 12-31-18 |
| Mid Michigan Community Action Agency: | reappoint Commissioner Tiedt | 1 Year Expires 12-31-18 |
| MSU Extension District 6 Advisory Council: | reappoint Commissioner Wayne reappoint Commissioner Emig (Alt.) | 1 Year Expires 12-31-18 1 Year Expires 12-31-18 |
| Northern Michigan Counties Assoc.: | reappoint Commissioner Emig reappoint Commissioner Wayne (Alt.) | 1 Year Expires 12-31-18 1 Year Expires 12-31-18 |
| Osceola County Housing Committee: | reappoint Commissioner Nehmer reappoint Ron Sikkema | 1 Year Expires 12-31-18 1 Year Expires 12-31-18 |
| Osceola Lake Conservation District: | reappoint Commissioner Wayne | 1 Year Expires 12-31-18 |
| Parks Commission: | reappoint Commissioner Elkins reappoint Commissioner Gregory reappoint Commissioner Tiedt | 1 Year Expires 12-31-18 1 Year Expires 12-31-18 1 Year Expires 12-31-18 |

| | | | |
|---|--|--------|------------------|
| West Michigan Regional Planning Commission: | reappoint Commissioner Elkins (Public) | 1 Year | Expires 12-31-18 |
| | reappoint Dan Massy (Public) | 1 Year | Expires 12-31-18 |
| | reappoint Morris Langworthy Jr.(Private) | 1 Year | Expires 12-31-18 |
| WMRPC Comprehensive Economic Development Strategy Committee (CEDs): | reappoint Dan Massy (Public) | 1 Year | Expires 12-31-18 |
| | reappoint Morris Langworthy Jr.(Private) | 1 Year | Expires 12-31-18 |
| Youth Attention Center: | reappoint Commissioner Emig | 1 Year | Expires 12-31-18 |

2018 COMMITTEE APPOINTMENTS

Health, Safety and Grounds Committee:

Mark Gregory, Chairperson
Roger Elkins, Vice Chairperson
Jack Nehmer
Alt: Pam Wayne

Finance Committee:

Alan Tiedt, Chairperson
Pam Wayne, Vice Chairperson
Jill Halladay
Alt: Roger Elkins

Personnel and Administration Committee:

Larry Emig, Chairperson
Roger Elkins, Vice Chairperson
Jill Halladay
Alt: Jack Nehmer

Motion to approve the consent agenda recommendations from the Committee of the Whole meeting of December 19, 2017 carried with seven (7) yes votes.

MOTION #4: Approve Board Minutes of December 18, 2017

Motion by Commissioner Tiedt, seconded by Commissioner Elkins to approve the special Board minutes of December 18, 2017 as presented. Motion carried with a voice vote.

Board liaison reports given.

Board Comments: None.

Extended Public Comment: None.

Moved by Commissioner Gregory, seconded by Commissioner Nehmer, to adjourn at 12:06 p.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman