



COUNTY CLERK'S OFFICE

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BOARD OF COMMISSIONERS'

TENTATIVE AGENDA

December 19, 2017

BOARD ROOM

- 11:00 a.m.** Call to Order
Roll Call
Communications
Brief Public Comment (3 minute limit)
Employee Comment
Approval of Agenda
Approval of Board minutes for December 5, 2017

NEW BUSINESS

COMMITTEE REPORTS

- Consent Agenda
- Non-Consent Agenda

- Board Comments
- Extended Public Comment (6 minute limit)

PUBLIC COMMENT

The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed:

At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.

If you wish to address the Board, we ask that you stand, give your name and present your concern.

If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of Commissioner's

**OSCEOLA COUNTY
BOARD OF COMMISSIONERS
BOARD MINUTES
DECEMBER 5, 2017**

The Osceola County Board of Commissioners meeting was called to order at 12:18 p.m. by Chairman Larry Emig in the Courthouse.

Roll call: Commissioners Larry Emig, Roger Elkins, Pam Wayne, Mark Gregory, Jack Nehmer, Alan Tiedt and Jill Halladay were present.

Chairman Emig led everyone in a prayer followed by the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.

Employee Comment: None.

MOTION #1: Approve Board Agenda

Motion by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the agenda as presented. Motion carried with a voice vote.

MOTION #2: Approve Board Minutes of November 21, 2017

Motion by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the regular Board minutes of November 21, 2017 as presented. Motion carried with a voice vote.

MOTION #3: Approval of Consent Agenda

Motion by Commissioner Tiedt, seconded by Commissioner Gregory, to accept the following Committee recommendations of December 5, 2017.

MOTION #3A: Accounts Payable

Approve the accounts payable invoices for claims for the County in the amount of \$43,440.93 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

MOTION #3B: Medical Examiner Contract

Approve the Medical Examiner Contract with Dr. Wagner and Michigan Medical Examiners Group, LLC for January 1, 2018 through December 31, 2021 as presented and authorize the Chairman to sign.

MOTION #3C: Budget Amendments and Cash Transfers

Approve the following budget amendments and cash transfers as presented.

<u>Description</u>	<u>Line Item</u>	<u>Decrease</u>	<u>Increase</u>
Training	273.193.951.000	\$ 23	
Training	273.157.951.000		\$ 23
Travel Expense	273.132.860.000	\$ 77	
Temp. Employees	273.132.702.004		\$ 71
FICA	273.132.719.000		\$ 6
Transfer In	268.000.695.000		\$ 120
Approp. Fund Balance	267.000.699.001		\$ 120
Transfer Out	267.000.999.000		\$ 120
Office Supplies	268.000.727.000		\$ 120

<u>Description</u>	<u>Line Item</u>	<u>Decrease</u>	<u>Increase</u>
Approp. Fund Balance	267.000.699.001		\$ 2,000
267 Transfer Out	267.000.999.000		\$ 2,000
Overtime/Sheriff	101.301.702.005		\$ 3,695
Sick Pay/Sheriff	101.301.702.008		\$ 1,305
Permanent Emp.-Jail	101.351.702.003	\$ 5,000	

Cash transfer of \$120 from the 267 Drug Fund to the DARE Fund.
Cash transfer of \$2,000 from the 267 Fund to the 101 Fund.

MOTION #3D: Keeping the Memory Alive Contract

Approve the contract for "Keeping the Memory Alive" and authorize the Chairman to sign.

MOTION #3E: Payment of Invoice to Vic's

Pay an invoice to Vic's in the amount of \$25.76 for a Sheriff's Department purchase if it hasn't already been paid.

Moved by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the consent agenda. Motion carried with seven (7) yes votes.

MOTION #4: Approve Prepaid Invoices November 2017

Motion by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the prepaid cash disbursements for the County in the amount of \$848,925.80 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same. Motion carried with seven (7) yes votes.

Board liaison reports given.

Board Comments: None.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Wayne, to adjourn at 1:37 p.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman