

**COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS'**

**BUILDING, TECHNOLOGY & ECONOMIC DEVELOPMENT/PUBLIC SAFETY/
HEALTH & HUMAN SERVICES COMMITTEE**

AGENDA

**Thursday, January 19, 2017
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners' Room
1:00 p.m.**

- 1. Meeting Called to Order by Chairperson.**
- 2. Additions or Deletions to the Agenda – Approval of the Agenda.**
- 3. Brief Public Comments (Three Minute Limit).**
- 4. Board/Employee Comments.**
- 5. Consider Approval of the Minutes of January 3, 2017.**
- 6. Old Business:**
 - A. Meet with Bob Van Putten of Landmark Design Group regarding:**
 - 1. Building Changes**
 - 2. Walk through Annex**
- 7. New Business.**
 - A. Discuss Committee Name – Susan Vander Pol.**
- 8. Board Comments.**
- 9. Extended Public Comments (Six Minute Limit).**
- 10. Adjournment.**

PUBLIC COMMENT

The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.

DRAFT

COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS
BUILDING, TECHNOLOGY & ECONOMIC DEVELOPMENT/PUBLIC SAFETY/
HEALTH & HUMAN SERVICES COMMITTEE
MINUTES

January 3, 2017

Meeting Called to Order by Chairperson Gregory at 12:07 p.m.

Members Present: Commissioners Mark Gregory, Roger Elkins and Jack Nehmer.

Others: Undersheriff Justin Halladay and County Coordinator Susan Vander Pol.

Additions or Deletions to the Agenda - None.

Motion by Commissioner Nehmer, seconded by Commissioner Elkins to approve the agenda. Motion was unanimously supported.

Public Comments - None.

Employee Comments - None.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer to approve the minutes of October 5, 2016. Motion was unanimously supported.

Old Business:

Discuss Building Security

Undersheriff Halladay shared ideas and processes he is familiar with to enhance security measures in the County buildings. Employee training is imperative for security enhancements and processes to work and be effective. The Commissioners discussed employee training, use of planned and unplanned drills to review training effectiveness, developing a list of various safe places employees and visitors could go in the County buildings if there were an emergency, and meeting with Landmark Design group to see if they would be interested in assisting with ideas and possible sketches to enhance security and public services at the north end of the main County courthouse. The Commissioners asked Susan to arrange for them to tour various County facilities so they may become more familiar with their layouts and also building maintenance needs.

Policy Updates

The Commissioners reviewed the revised emergency response policies provided. Susan provided a copy of Lake County's policies for discussion on their formatting and how it may be helpful for our County. Susan will work on some sample layouts for the Committee.

New Business: None.

Board Comments – None.

Extended Public Comments (Six Minute Limit) - None.

The meeting adjourned 1:10 p.m.

Respectfully submitted,



Susan M. Vander Pol
Osceola County Coordinator