



## OSCEOLA COUNTY PARKS DEPARTMENT

301 West Upton  
Reed City, MI 49677  
(231) 832-6130; oscparks@live.com

### **PERSONNEL COMMITTEE AGENDA**

Tuesday, July 9, 2019  
301 West Upton Ave., Reed City Michigan  
2<sup>nd</sup> Floor, Board of Commissioners Room, 9:00 a.m.

1. Meeting Called to Order by Chairman
2. Pledge to the Flag and Prayer
3. Additions or Deletions to the Agenda – Approval of the Agenda
4. Minutes for June 18, 2019 meeting approval
5. Brief Public Comments
6. Old Business:
  - a. Parks Bookkeeper/Administrative Interviews 9:30 to 11:30
  - b. Additional Personnel Pay Schedule budget item for 2020
  - c.
7. New Business:
  - a. Hourly Timesheets and Park Employee Timesheets review
  - b.
8. Other Business:
9. Employee/Board Comments:
10. Extended Public Comments (Six Minute Limit)
11. Adjournment

**Note:** Board of Commissioners may be present at Committee meetings

#### **Public Comment**

The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the Bookkeeper at (231) 832-6130, twenty-four (24) hours before the posted meeting time, for arrangements to be made.