

**OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
September 18, 2018**

The Committee meeting was called to order at 9:33 a.m. by Chairman Emig.

Present: Commissioners Jack Nehmer, Jill Halladay, Roger Elkins, Alan Tiedt, Pam Wayne, Larry Emig and Mark Gregory.

Also present: Jeremy Beebe-E.M.S. Director, Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator and Karen Bluhm-County Clerk.

Motion by Commissioner Elkins, seconded by Commissioner Gregory, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: Susan Vander Pol, County Coordinator, updated Board members with information regarding the Indigent Defense Fund

Moved by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the minutes of September 5, 2018, as presented. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the claims of the County in the amount of \$50,412.42. Recommendation was unanimously supported.

Update Health, Safety & Grounds Committee

Commissioner Gregory reviewed their committee minutes with all Board members. He advised the Annex Parking Lot has been repaired. E.M.S. is looking into more space, possibly in the Health Department Building. Mark Watkins, E.M.D. Director, shared a presentation. Building security plans will proceed at the north entrance of the Courthouse, design is currently being prepared.

Budget Amendments, Cash Transfer & Journal Register Reports

Commissioner Tiedt reviewed the budget amendments and cash transfer.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the budget amendments, cash transfer and the County Treasurer's September Journal Register Report for August transfers as presented. Recommendation was unanimously supported.

2019 County Budget

Susan Vander Pol, County Coordinator, updated Board members briefly on the progress with the 2019 budget process.

AAAWM FY 19 Older Americans Act Contract Amendment & Business Associate Agreement

Scott Schryer, C.O.A. Director, explained AAWM contacted them about extra funds available if they are in need. Scott reported working with Jon-Thomas Burgess, Technology Coordinator, to update some computer needs. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Halladay, to approve the AAWM FY 19 Older Americans Act Contract amendment and Business Associate agreement as presented and authorize the Chairman to sign. Recommendation was unanimously supported.

Evart Parking Lot/Entrance

Scott Schryer, C.O.A. Director, spoke about the problems related to their parking lot at the Evart office. He shared three bids received and explained why he wishes to move forward on the project using the Fenstermacher bid. Discussion was held.

Recommended by Commissioner Wayne, seconded by Commissioner Tiedt, to approve the quote from Fenstermacher Asphalt Paving in the amount of \$2,500 for parking lot repairs and authorize the Chairman to sign. Recommendation was unanimously supported.

C.O.A. Staffing

Scott Schryer, C.O.A. Director, requested an increase in his staffing. He specifically asked to add an Operations Coordinator to oversee day to day of each program specialist. He explained it would be very similar to an Assistant Director and described some of the duties involved. Discussion was held.

Brownfield Contract with SME

Dan Massy, Community Developer, explained nine (9) bids were received from various contractors for the County's Brownfields Assessment Program. The grant has already been awarded by the State, so now we need to hire a contractor. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the Brownfield Contract for Services with SME and authorize the Chairman to sign. Recommendation was unanimously supported.

Community Development/Third Party Administrator Contractor

Dan Massy, Community Developer, shared a contract agreement for a Third-Party Administrator for the Osceola County Housing Emergency Repair Program. A brief discussion was held.

Recommended by Commissioner Wayne, seconded by Commissioner Tiedt, to approve the Third-Party Administrator Contract with Hager Consulting LLC to provide services for the Osceola County Housing Emergency Repair Program and authorize the Chairman to sign. Recommendation was unanimously supported.

Mecosta & Osceola-Lake Conservation Districts Services Agreement

Susan Vander Pol, County Coordinator, explained the annual agreement between the County and the Mecosta & Osceola-Lake Conservation Districts for the annual Household Hazardous Waste Program.

Recommended by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the Mecosta and Osceola-Lake Conservation Districts Services Agreement for the hazardous waste collection and disposal program in the amount of \$2,500 and authorize the Chairman to sign. Recommendation was unanimously supported.

Clerk Staffing

Karen Bluhm, County Clerk, explained she currently has a vacant Circuit Court Clerk position within her department. Although she wants to put someone in that position, at this time she explained why she would like it to be part-time for the time being. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Elkins, to approve filling a Circuit Court Clerk position in the Clerk's Office as part-time instead of full time as long as the work load allows. Recommendation was unanimously supported.

Prosecutor Victim Rights Grant

Tony Badovinac, Prosecuting Attorney, and Dani Taylor, Victim's Rights Advocate, spoke to the Board about accepting the grant from the State for the Prosecutor's Victim Rights Program. A brief discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Wayne, to accept the State of Michigan Prosecutor Victim Rights Grant and authorize the Chairman to sign. Recommendation was unanimously supported.

Employee/Board Comment: Commissioner Halladay expressed a concern about the appearance of some of the windows within the building.

Extended Public Comments: None.

Closed Session

Moved by Commissioner Elkins, seconded by Commissioner Nehmer, to approve going into Closed Session to discuss collection bargaining. Motion carried with seven (7) yes votes.

Open Session Resumes

Moved by Commissioner Gregory, seconded by Commissioner Nehmer, to close the Closed Session meeting regarding union collective bargaining. Motion carried with seven (7) yes votes.

Approve Closed Session Minutes

Moved by Commissioner Gregory, seconded by Commissioner Tiedt, to approve the minutes from the Closed Session as presented. Motion carried with unanimous voice vote.

GELC Union Contract

Recommended by Commissioner Tiedt, seconded by Commissioner Elkins, to approve the tentative agreement contract changes with the GELC union as presented for the 2019/2020 collective bargaining agreement. Recommendation was unanimously supported.

Motion by Commissioner Nehmer, seconded by Commissioner Elkins, to adjourn at 11:47 a.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman