

**OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
JANUARY 16, 2018**

The Committee meeting was called to order at 9:36 a.m. by Chairman Emig.

Present: Commissioners Pam Wayne, Jill Halladay, Larry Emig, Roger Elkins, Jack Nehmer, Alan Tiedt and Mark Gregory.

Also present: Shane Helmer-E.M.S. Assistant Director, Jeremy Beebe-E.M.S. Director, Justin Halladay-Undersheriff, Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the minutes from January 3, 2018. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the current claims of the County in the amount of \$82,208.46. Recommendation was unanimously supported.

Medical Examiner-Clause for Liability Insurance

Susan Vander Pol, County Coordinator, spoke to Board members about a voucher request from the Medical Examiner's office for payment toward medical liability coverage. Susan advised that per the contract that was included in the County's contract expenses. Discussion was held. No payments will be made at this time until the issues are rectified.

Medical Examiner-MDIlog Software

Susan Vander Pol, County Coordinator, advised Board members that our E.M.S. Director's access to the MDIlog Software has been terminated by the Medical Examiner. She explained our E.M.S. Director's need for access. Discussion was held.

Budget Amendments, Cash Transfers and Journal Register Report

Commissioner Tiedt reviewed the cash transfers and budget amendments received.

Recommended by Commissioner Tiedt, seconded by Commissioner Elkins, to approve the budget amendments, cash transfers and the County Treasurer's Journal Register Report for December 2017 as presented. Recommendation was unanimously supported.

Recognition of Years of Service to Osceola County

County Commissioners took time to recognize and thank several employees for their various years of service to the County. Employees present for the presentation were Robert Cervantes-5 years, Alan

Tiedt-10 years, Jeremy Beebe-10 years, Terri Pontz-10 years, Tonia Hartline-15 years, Dan Massy-20 years, Sonja Reed-20 years and Jerry Lindquist for 35 years.

Board recessed at 10:08 a.m. for refreshments with recognized staff members.

Board reconvened the Committee meeting at 10:27 a.m.

Sheriff Purchase of Vehicle

Justin Halladay, Undersheriff, presented Board members with two quotes for the purchase of a 2018 patrol vehicle. He explained the quotes and recommended accepting the quote from My Chrysler Dodge Jeep Ram Fiat of Mt. Pleasant, Michigan. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to purchase a 2018 Patrol car from My Chrysler Dodge Jeep Ram Fiat, Mt. Pleasant, Michigan in the amount of \$23,825. Recommendation was unanimously supported.

Installment Purchase Agreement/Sheriff's Department Software

Justin Halladay, Undersheriff, asked the Board to approve a resolution allowing him to finance their new jail software with Government Capital Corporation. A brief discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Gregory, to approve the Resolution Regarding an Installment Purchase Agreement designating Susan Vander Pol to sign the Installment Purchase Agreement and authorize the Chairman to sign the Resolution. Recommendation was unanimously supported.

General Mills Foundation Grant/C.O.A.

Scott Schryer, C.O.A. Director, explained that last year a grant was submitted with General Mills Foundation to use toward their meal nutrition program. The grant has recently been awarded to Osceola County in the amount of \$5,000 and needs Board acceptance. A brief discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to accept a \$5,000 grant from the General Mills Foundation for Commission on Aging. Recommendation was unanimously supported.

AAAWM FY2018 Older Americans Act Contract Amendment

Scott Schryer, C.O.A. Director, has received an increase for services through Area Agency on Aging of Western Michigan for the 2018 year. This increase requires a contract amendment be approved.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to accept the Area Agency on Aging of West Michigan FY2018 Older Americans Act contract amendment as submitted. Recommendation was unanimously supported.

Vairkko Contract Approval

Jeremy Beebe, E.M.S. Director, explained that the contract with Vairkko is for a human resource package to be used by the department. It is a new and improved resource to replace what they currently use. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the contract with Vairkko for software and authorize the Chairman to do an electronic signature for the documents. Recommendation was unanimously supported.

90-Day Notice to Cancel Tritech Billing & ePCR Online Contract

Jeremy Beebe, E.M.S. Director, explained that the new software they started in August 2017 is working well, so they are now ready to cancel the former service with Tritech Billing and ePCR Online. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to provide a 90-day notice to cancel the contract with Tritech for billing and ePCR for online services making it effective May 1st. Recommendation was unanimously supported.

90-Day Notice to Cancel Trizetto Contract

Jeremy Beebe, E.M.S. Director, explained that Trizetto is a 3rd party clearing house for their billing software and they no longer need their services with the new software. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to provide a 90-day notice to cancel the contract with Trizetto making it effective May 1st. Recommendation was unanimously supported.

New Voting Equipment/Board Resolution/Grant Agreement

Karen Bluhm, County Clerk, explained that with the selection of new voting equipment in the County, the State is requiring a Board Resolution approving the implementation of the new equipment and the grant agreement supplied by the State. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the resolution regarding the Grant to Purchase New Voting System and authorize the Chairman to sign. Recommendation was unanimously supported.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to accept the grant for voting machine equipment and authorize the County Clerk to sign. Recommendation was unanimously supported.

Other Business: Chairman Emig asked for Shane Helmer, Assistant E.M.S. Director, to explain the process for becoming a Level 2 MEI.

Page 4
Committee Minutes
January 16, 2018

Employee/Board Comments: Commissioner Halladay asked questions regarding a recent accident in Lincoln Township.

Karen Bluhm, County Clerk, asked direction regarding Parks Department procedures for paying invoices. After discussion on the matter, Karen was advised not to pay further invoices, unless utilities as provided for in the Appropriation Act, until further notice.

Extended Public Notice: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory to adjourn at 11:29 a.m.
Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman