

**OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
APRIL 17, 2018**

The Committee meeting was called to order at 9:38 a.m. by Chairman Emig.

Present: Commissioners Pam Wayne, Jill Halladay, Larry Emig, Roger Elkins, Alan Tiedt and Mark Gregory.

Also present: Dan Massy-Community Developer, Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator and Karen Bluhm-County Clerk.

Motion by Commissioner Elkins, seconded by Commissioner Tiedt, to approve the agenda as presented. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Moved by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the minutes of April 3, 2018 as presented. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the claims of the County in the amount of \$55,991.03. Recommendation was unanimously supported.

Brownfield Grant Applications

Dan Massy, Community Developer, explained the proposed Brownfield Grant Applications. He reported there are four (4) properties with possible contamination and how the grant money would work to fund the determination in possible contamination. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, to approve the Brownfield Grant Applications and authorize the Chairman's signatures. Recommendation was unanimously supported.

Bark in the Park/C.O.A.

Scott Schryer, C.O.A. Director, reported back to Board members that MMRMA has reviewed the proposed activity with 9&10 News and found no concerns regarding this special event. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Wayne, to approve the Bark in the Park event for June 2, 2018 in Marion and authorize the Chairman to sign the contract. Recommendation was unanimously supported.

Tustin Handicap Entrance/C.O.A.

Scott Schryer, C.O.A. Director, spoke with Board members about adding a handicap deck entrance on the West side of the Tustin Facility. He explained that in case of emergency this would offer a second exit route. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Halladay, to approve moving forward with a project to add a deck and ramp to the west side of the C.O.A. building in Tustin. Recommendation was unanimously supported.

Tustin Kitchen/C.O.A.

Scott Schryer, C.O.A. Director, spoke to Board members about possible ways to expand the kitchen within the Tustin facility. He asked direction on how to proceed so he can plan ahead for the 2019 budget. Scott advised Board members he is also looking at possible grant opportunities available to help with the expense. Discussion was held and Scott was directed to continue to explore this project.

E.M.S. Bad Debt Report 2018 Qtr. 1

Susan Vander Pol, County Coordinator, asked Board members to approve the quarterly write-offs from E.M.S. as presented.

Recommended by Commissioner Elkins, seconded by Commissioner Gregory, to approve the quarterly write-offs for the E.M.S. Department in the amount of \$36,828.70. Recommendation was unanimously supported.

Resignation of Morris Langworthy

Susan Vander Pol, County Coordinator, shared the email received from Morris Langworthy, Jr. resigning from Parks Commission, West Michigan Regional Planning Commission and the Comprehensive Economic Development Strategy. A brief discussion was held.

Recommended by Commissioner Wayne, seconded by Commissioner Tiedt, to accept the resignation of Morris Langworthy, Jr. from various committees and boards representing the County and thank him for his long-dedicated service. Recommendation was unanimously supported.

Appointments to Mecosta Osceola Transit Authority

Susan Vander Pol, County Coordinator, explained that the appointments to the Mecosta Osceola Transit Authority will be expiring soon, so an appointment needs to be made.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to appoint Commissioner Halladay as the representative and Commissioner Emig as the alternate to Mecosta Osceola Transit Authority. Recommendation was unanimously supported.

County Coordinator Employment Agreement

Susan Vander Pol, County Coordinator, spoke about her proposed employment agreement with the County. She advised it remains the same as the past contract with no changes. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, to approve the County Coordinator Employment Agreement for three years, September 15, 2018 through September 15, 2021 and authorize the Chairman to sign. Recommendation was unanimously supported.

Bid Results for Sale of 2.16 Acres of Land (Dighton)

Susan Vander Pol, County Coordinator, shared the one bid received on the sale of the Dighton Land. Discussion was held.

Recommended by Commissioner Wayne, seconded by Commissioner Tiedt, to approve the sale of the 2.16 acres to the Osceola County Road Commission for \$6,500. Recommendation was unanimously supported.

Budget Amendments, Cash Transfers & Journal Register Report

Commissioner Tiedt reported no budget amendments or cash transfers were received, however he did ask for approval of the Treasurer's Journal Register Report for March 2018.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the Journal Register Report for March from the County Treasurer. Recommendation was unanimously supported.

Board liaison reports were given.

Employee/Board Comments: None.

Extended Public Comments: None.

Moved by Commissioner Wayne, seconded by Commissioner Gregory to adjourn at 11:12 a.m.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman