

**Minutes**  
**Orient/Fork Intercounty Drain Board Meeting**  
**July 7, 2016**

The Drainage Board for the Orient Fork Intercounty Drain conducted a meeting on Thursday, July 7, 2016, at the Orient Township Hall at 2972 30<sup>th</sup> Avenue, Sears, MI, Osceola County. The purpose of the meeting was to review the draft Spicer Group bid documents; review the proposed contractor list; set a bid opening date; authorize the payment of any properly presented invoices, drain orders and/or vouchers; and any other business that may come before the Board.

**Board Present:** Brady Harrington, Chairman, MDARD  
Jerry Powell, Osceola County Drain Commissioner  
Jackie Fitzgerald, Mecosta County Drain Commissioner

**Others Present:** Larry Protasiewicz, Spicer Group  
Tim Nestle, Mecosta County Road Commission  
Fred K. Hawkins, Property Owner, Osceola County  
Pat Tiedt, Orient Township Clerk, Osceola County  
Sue Morgan, Orient Township Treasurer, Osceola County  
Roberta Hazen, Fork Township Clerk, Mecosta County  
John Singer, Fork Township Supervisor, Mecosta County  
Wade Caryl, Fork Township Trustee, Mecosta County

1. **The meeting was called to order by the Chairman at 3:00 p.m.** Board Members were introduced.
2. **Motion by Osceola to have Mecosta serve as Secretary. Support by Mecosta. Motion carried.**
3. **Review and approve the agenda.** J. Powell requested Item #9 - Discuss old/new business, be moved up into the first part of the Agenda. It was agreed to move the "Old/New Business" to be discussed after the Minutes from the last meeting have been reviewed and approved. **It was moved by Mecosta with support from Osceola to approve the revised agenda. Motion carried.**
4. **Review and approve the May 25, 2016 meeting minutes. It was moved by Mecosta with support from Osceola to approve the minutes from May 25, 2016. Motion carried.**
5. **Discuss old/new business.** Osceola County Drain Commissioner wanted to discuss the draft bid sheet. He wants the parts for a bid on the driveway culvert replacement for Fred Hawkins property and the road culvert replacement on Meceola Road by the Mecosta County Road Commission removed from the bid proposal. He also was concerned about the ditch clean-out along the north side Meceola Road. There was a lot of discussion concerning this.

The Mecosta County Drain Commissioner said the road ditch on the north side of Meceola Road is part of the drain route-and-course and should be cleaned out as part of this maintenance project according to the original plans on record for this drain. A permit from the MCRC to work in their right-of-way will be necessary.

It was decided that the parts of the bid for the Hawkins property would be left on the bid sheet, but totaled separate from the bid for the drain maintenance project. The portion of the bid sheet that included a separate bid for the MCRC on the Meceola Road culvert replacement would be removed from the bid. The ditch along Meceola Road would remain part of the project. No Motion was made; it was agreed by all to go forward with the project.

6. **Review the "Draft" Spicer Group bid documents.**
  - The bid sheet was reviewed and discussed. Spicer Group will separate the bid items on the bid sheet as discussed above.

- It was also discussed to bid the maintenance part of the project out in two phases.  
**Phase I:** The ditch cleanout along Meceola Road then south to the marsh area.  
**Phase II:** Dip out and brush the existing ditch from Evergreen Road north to the south side of the marsh area. *Based on the Phase I bid, we will determine if it would be cost effective to do this portion.*  
**Alternate Bid:** A separate section for contractors to bid on the replacement of the driveway culvert for the Hawkins property. The property owner will pay the cost of replacing this culvert.
- It was also discussed to get an agreement with Mr. Hawkins to pay the cost of replacement of the driveway culvert. J. Fitzgerald will look for a contract/agreement she has used in the past and get it to B. Harrington, MDARD to revise for this property owner to sign.
- The date for competition of the maintenance project was set for April 1, 2017.

**It was moved by Osceola with support from Mecosta to accept the bid form as amended. Motion carried.**

- 7. Review the proposed contractor list.** We presented Spicer Group with a list of five (5) contractors to send bid proposals to. Spicer Group will send out the proposals.
- 8. Set a bid opening date.** Bids will be due on August 5, 2016 at 11:00 a.m. at the Mecosta County Drain Commissioner's office, 14485 Northland Drive, Big Rapids, MI 49307. At 11:00 a.m. on the 5<sup>th</sup> of August, the bids will be opened.
- 9. Authorize the payment of all properly presented invoices, drain orders, and vouchers.** There were none presented.
- 10. Receive public comment.** Wade Caryl had concern with the completion date of April 1, 2017 because the depth of water in the drain after fall and spring rains. This was discussed and decided to leave the completion date as is.
- 11. Set the date, time and location of the next meeting.** The bid opening will be held at the Mecosta County Drain Commissioner's office on August 5, 2016 at 11:00 a.m.
- 12. Adjourn. Moved by B. Harrington with support from J. Powell to adjourn the Board meeting. Meeting adjourned.**

Respectfully Submitted by: Jackie Fitzgerald, Mecosta County Drain Commissioner