

“DRAFT”

**Minutes
Orient/Fork Intercounty Drain Board Meeting
August 5, 2016**

The Drainage Board for the Orient Fork Intercounty Drain conducted a meeting on Friday, August 05, 2016 at the Mecosta County Drain Commissioner’s Office at 14485 Northland Drive, Big Rapids, MI. The purpose of the meeting was bid opening; authorize the payment of any properly presented invoices, drain orders and/or vouchers; and any other business that may come before the Board.

Board Present: Brady Harrington, Chairman, MDARD
Jerry Powell, Osceola County Drain Commissioner
Jackie Fitzgerald, Mecosta County Drain Commissioner

Others Present: Larry Protasiewicz, Spicer Group
Karla Miller, Deputy Drain Commissioner Mecosta County
Roberta Hazen, Fork Township Clerk, Mecosta County
John Singer, Fork Township Supervisor, Mecosta County
Cheryl Aris, Dave Aris Excavating
Fred Myers Jr., Fred Myers Excavating & Trucking

1. **The meeting was called to order by the Chairman at 11:00 a.m.** Board Members were introduced.
2. **Motion to elect a secretary. It was moved by Osceola to have Mecosta serve as Secretary. Support by Mecosta. Motion carried.**
3. **Review and approve the agenda. It was moved by Osceola with support from Mecosta to approve the agenda. Motion carried.**
4. **Review and approve the July 7, 2016 meeting minutes. It was moved by Mecosta with support from Osceola to approve the minutes from July 7, 2016. Motion carried.**
5. **Receive bids and take appropriate action.** Bids were received from Barryton Excavating and Fred Myers Excavating & Trucking.

Barryton Excavating was the low bid. After much discussion the Board determined only Phase I (Sta. 44+00 – Sta. 51+30 appx. 730 Lin. Ft. of Open Channel Cleanout) will be awarded at this time. The bid did exceed the \$5,000 per mile maintenance cost limit. The Townships will be approached for a resolution to spend over the \$5,000 per mile limit for drain maintenance.

The following motion was made: **Moved by Mecosta to award the contract for Phase I (Sta. 44+00 – Sta. 51+30 appx. 730 Lin. Ft. of Open Channel Cleanout) to the low bidder – Barryton Excavating, as approved by engineer. Contingent upon a Resolution from the Orient & Fork Townships to spend an amount exceeding the \$5,000 per mile maintenance cost limit. The Hawkins culvert will be awarded as part of the contract in the event that he is agreeable to the bid price. Support from Osceola. Motion carried.**

If the Townships do not approve spending an amount to exceed the \$5,000 per mile maintenance cost, it was discussed to let Spicer Group go to Barryton Excavating to negotiate the contract down to \$5,000 for their cost. A motion was made: **Moved by Mecosta for engineer negotiate the contract down to a \$5,000 per mile bid from contractor, contingent upon Township disapproval of resolution. Support from Osceola. Motion carried.**

Fred Hawkins will be given an opportunity to have his driveway culvert replaced by the contractor we are hiring for the drain maintenance project. The property owner will pay the total cost to have the culvert replaced. An Agreement will be required to be signed by Property Owner. **It was**

moved by Osceola to have private property owner(s) Fred and Jeffrey Hawkins enter into a contract with the Orient /Fork Intercounty Drain Board for culvert installation and payment of said culvert in accordance with engineer's plans. Mecosta will draw up the contract and receive payment. Support by Mecosta. Motion carried.

- 6. Authorize the payment of all properly presented invoices, drain orders, and vouchers. Moved by Mecosta to pay Spicer Group invoice of \$5,960 out of the Mecosta County Drain Commissioner's Revolving Drain Fund. Support from Osceola. Motion carried.**

Mecosta County Drain Commissioner will pay the project cost out of their Revolving Drain Fund. Osceola County will pay their portion of the cost 32% back to Mecosta County Drain Commissioner's Revolving Drain Fund. Revolving Drain Fund to be reimbursed within the next two years from respective counties.

7. Discuss old/new business.

- Discussed Engineering cost so far. Larry Protasiewicz, Spicer Group said his cost will not exceed \$11,000.
- Spicer Group will complete a Computation of Costs on Phase I and present the tax assessments based on these costs to the counties.
- J. Fitzgerald will get the permit necessary from the Mecosta County Road Commission.
- MDARD – Brady Harrington will draw up a "Draft" Resolution for the Townships to consider and sign.

8. Receive public comment. No public comment.

- 9. Set the date, time and location of the next meeting. Sign Contract and authorize payment, will be called by Spicer Group.**

- 10. Adjourn. Moved by Mecosta with support from Osceola to adjourn the Board meeting. Meeting adjourned at 12:20p.m.**

Respectfully Submitted by: Jackie Fitzgerald, Mecosta County Drain Commissioner