

**COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS**

HEALTH, SAFETY & GROUNDS COMMITTEE

AGENDA

**Wednesday, August 21, 2019
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners' Room
to follow Board of Commissioner's Meeting**

- 1. Meeting Called to Order by Chairperson.**
- 2. Additions or Deletions to the Agenda – Approval of the Agenda.**
- 3. Brief Public Comments (Three Minute Limit).**
- 4. Board/Employee Comments.**
- 5. Consider Approval of the Minutes of May 7, 2019.**
- 6. Old Business:**
 - A. Update on Main Courthouse Front Entrance.**
 - B. Update on Security Equipment Purchased.**
 - C. Overview of Security Services Bids Received.**
- 7. New Business:**
 - A. Discuss Security Processing and Use of Building Policies.**
- 8. Board Comments.**
- 9. Extended Public Comments (Six Minute Limit).**
- 10. Adjournment.**

PUBLIC COMMENT

The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.

DRAFT

COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS
HEALTH, SAFETY & GROUNDS COMMITTEE
MINUTES

May 7, 2019

Meeting Called to Order by Chairperson Gregory at 12:44 p.m.

Members Present: Commissioners Mark Gregory, Jack Nehmer and Roger Elkins

Members Absent: None.

Others: Maintenance Working Supervisor Brad Halladay, Emergency Medical Services Director Jeremy Beebe, Sheriff Justin Halladay and County Coordinator Susan Vander Pol

Additions or Deletions: Purchase of a 12+ passenger van was added to the agenda.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer to approve the agenda with the addition. Motion was unanimously supported.

Public Comments - None.

Employee Comments - None.

Motion by Commissioner Nehmer, seconded by Commissioner Elkins to approve the minutes of February 19, 2019. Motion was unanimously supported.

E.M.S. Meeting/Training Room –

Discussion was held on the Request for Proposal that was submitted for the development of blueprints for changes to the office space/storage located next to the Health Department. It was presented to the Board, but not supported. Discussion was held on the possibility of renovating the Annex lower level for an EMS training location. Although there were a few positive things about the Annex space, it was determined there were too many concerns with noise levels, parking and people traffic flow that could create issues at this location. The Committee would desire the project move forward and made the following recommendation:

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer to present the Landmark Design Group, P.C. proposal for the EMS training room renovations to the Board of Commissioners for consideration. Recommendation was unanimously supported.

Court and Building Security Services - Sheriff Halladay updated the committee members on current staffing levels at the Sheriff's Department for corrections, court and road patrol staffing. There are current vacancies in the positions for court/building security. He would ask the Commissioners to consider contracting for building security with a private company, as some of the counties have done. Susan will contact Wexford County to see if they issued a Request for Proposals when they contracted with the outside firm to do building security. The Committee made the following recommendation:

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory to ask the Board of Commissioners to do a Request for Proposals for a security company to do building security and assist with the Court Bailiff position. Recommendation was unanimously supported.

Security Addition – Brad provided information on the progress for the main courthouse entrance. They are hoping for a break in the weather when they will start assembling the structure.

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Brad provided an update on the new installation of the security system in the buildings and offices. All of the buildings have been completed.

Susan provided an update on equipment purchases. She has reached out to Mecosta County for information on the company they used for their metal detector equipment. The white noise boxes will also be purchased.

Multi-passenger transport – Justin asked the committee members to consider purchasing a multi-passenger transport vehicle. If MOTA should decide to sell any vehicles or through the State of Michigan Auction, one might be able to be reasonably purchased. The Sheriff's Department, Commission on Aging and perhaps other county departments could use the vehicle. They have a need for transporting multiple staff and for certain incident responses the vehicle would be of great assistance. Additional discussion will be held on this request.

Board Comments – None.

Extended Public Comments – None.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory to adjourn at 1:24 p.m.

Respectfully submitted,



Osceola County Coordinator