

**COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS**

HEALTH, SAFETY & GROUNDS COMMITTEE

AGENDA

**Wednesday, September 5, 2018
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners' Room
12:00 p.m. (or later time as follows Board meeting)**

- 1. Meeting Called to Order by Chairperson.**
- 2. Additions or Deletions to the Agenda – Approval of the Agenda.**
- 3. Brief Public Comments (Three Minute Limit).**
- 4. Board/Employee Comments.**
- 5. Consider Approval of the Minutes of July 3, 2018.**
- 6. Old Business:**
 - A. Discuss Building and Staff Security.**
- 7. New Business:**
 - A. Reed City Building Options – Jeremy Beebe.**
 - B. Presentation on Site Safety Program – Mark Watkins.**
- 8. Board Comments.**
- 9. Extended Public Comments (Six Minute Limit).**
- 10. Adjournment.**

PUBLIC COMMENT

The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.

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COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS
HEALTH, SAFETY & GROUNDS COMMITTEE
MINUTES

July 3, 2018

Meeting Called to Order by **Chairperson Gregory** at 1:06 p.m.

Members Present: Commissioners Mark Gregory, Roger Elkins and Jack Nehmer.
Members Absent: None.
Others: Brad Halladay - Maintenance Working Supervisor and Susan Vander Pol - County Coordinator

Additions or Deletions: None.

Motion by Commissioner Nehmer, seconded by Commissioner Elkins to approve the agenda. Motion was unanimously supported.

Public Comments – None.

Employee Comments – None.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer to approve the minutes of November 20, 2017. Motion was unanimously supported.

Annex Parking Lot

Brad Halladay presented pictures and information on the northeast driveway area of the Annex building property. He has contacted several companies to receive proposals to fix the driveway area for water drainage and resurfacing or replacement. He received two proposals. Discussion was held and the following recommendation made:

Recommended by Commissioner Nehmer, seconded by Commissioner Elkins to have Quality Concrete Construction replace the Annex building northeast driveway entrance with concrete to include drainage for \$12,800.00 to be paid with money transferred from the appropriation in the 245 Fund, 901 department from the air conditioning allocation. Recommendation was unanimously supported.

Building and Staff Security

Susan Vander Pol and Brad Halladay presented information on building changes and implemented security that has been completed since the last committee meeting. The MSU Extension office has been completed and the Parks/Community Developer office will be the next office transitioned with greater security. The Sheriff's Department has hired the additional part-time staff approved in the 2018 budget.

The Committee reviewed information on adding additional space at the main courthouse entrance to house security equipment and staff. Additional information will be provided to the Board of Commissioners for their meeting on July 17th to consider obtaining potential drawings on entrance changes.

Susan will gather additional information on door security systems and options available on the new VOIP phone system.

Board Comments – None.

Extended Public Comments – None.

The next meeting of the Health, Safety and Grounds Committee is scheduled for September 5, 2018 at noon or to follow the Board of Commissioners' meeting.

Motion by Commissioner Nehmer, supported by Commissioner Elkins to adjourn at 2:14 p.m.

Respectfully submitted,



Susan M. Vander Pol
Osceola County Coordinator