



## COUNTY CLERK'S OFFICE

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### BOARD OF COMMISSIONERS' TENTATIVE AGENDA

February 19, 2019

BOARD ROOM

**11:00 a.m.** Call to Order  
Roll Call  
Prayer  
Pledge of Allegiance  
Communications  
Brief Public Comment (3 minute limit)  
Employee Comment  
Approval of Agenda  
Approval of Board minutes of February 5, 2019

### NEW BUSINESS

#### COMMITTEE REPORTS

Consent Agenda  
Non-Consent Agenda

Board Comments  
Extended Public Comment (6 minute limit)

### PUBLIC COMMENT

The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed:

At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.

If you wish to address the Board, we ask that you stand, give your name and present your concern.

If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of Commissioner's

**OSCEOLA COUNTY  
BOARD OF COMMISSIONERS  
BOARD MINUTES  
FEBRUARY 5, 2019**

The Osceola County Board of Commissioners meeting was called to order at 11:43 a.m. by Chairman Jack Nehmer in the Courthouse.

Roll call: Commissioners Jack Nehmer, Tim Michell, Mark Gregory, Jill Halladay, James Custer, Roger Elkins and Larry Emig were present.

Commissioner Elkins led everyone in prayer.

Chairman Nehmer led everyone in the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: Scott Schryer, McBain, Michigan, asked to be re-instated as C.O.A. Director.

Employee Comment: Jamie Eichenberg, from Friend of the Court, thanked Board members for closing the County Buildings for the safety of employees during the storm last week.

Tracey Cochran, Payroll & Human Resources Specialist, asked for direction from the Board about a difference in the wages within a department's budget and what she calculated for their actual payroll amount with the Board motion addressing a 2% increase in 2019. Discussion was held. She was directed to leave it as she has calculated, noting the budgeted amount doesn't constitute the actual wages to be paid.

Karen Bluhm, County Clerk, also thanked Board members for the safety issues taken last week during the winter storm. She then spoke as to the great effort made by her staff on Tuesday of last week to make sure payroll, W2's and 1099's were completed timely with the unexpected days the County was closed because of the weather.

**MOTION #1: Approve Board Agenda**

Motion by Commissioner Emig, seconded by Commissioner Gregory, to approve the agenda as presented. Motion carried with a voice vote.

**MOTION #2: Board Minutes of January 15, 2019**

Motion by Commissioner Elkins, seconded by Commissioner Michell, to approve the Board minutes of January 15, 2019, as presented. Motion carried with a voice vote.

**MOTION #3: Approval of Consent Agenda**

Motion by Commissioner Gregory, seconded by Commissioner Halladay, to accept the following Committee recommendations of February 5, 2019.

**MOTION #3A: Accounts Payable**

Approve the accounts payable invoices for claims for the County in the amount of \$70,670.29 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

**MOTION #3B: Budget Amendments**

Approve the budget amendments as presented.

<b><u>Description</u></b>	<b><u>Line Item</u></b>	<b><u>Decrease</u></b>	<b><u>Increase</u></b>
Longevity	249.371.702.007		\$ 240
3 <sup>rd</sup> Party Admin.	249.371.835.001	\$ 240	
Equip. Maint./Repair	260.120.931.000	\$ 970	
Dental	260.120.721.002		\$ 970

**MOTION #3C: Authorization of Emergency Plan**

Approve and reauthorize the Emergency Plan.

**MOTION #3D: Emergency Management Director Appointment**

Appoint Mark Watkins as the Emergency Management Director.

**MOTION #3E: BioMedical Preventive Maintenance Agreement**

Approve the BioMedical Preventive Maintenance Agreement as presented and authorize the Chairman to sign.

**MOTION #3F: Pay Determination/Jail Administrator & Undersheriff**

Approve filling the Jail Administrator position at step 7 of the pay scale and the Undersheriff position at step 7 of the pay scale.

**MOTION #3G: Planning Commission Appointment**

Approve Rich Jacobs to the Osceola County Planning Commission.

**MOTION #3H: Appointment of New Jail Administrator**

Allow the Sheriff to appoint the new Jail Administrator now.

**MOTION #3I: MVAA County Incentive Grant**

Accept the MVAA County Incentive Grant Award in the amount of \$10,000.

**MOTION #3J: Cargill Grant**

Approve the application and accept the \$5,000 grant from Cargill for a program at the Commission on Aging.

**MOTION #3K: Indigent Defense Contract**

Approve the Indigent Defense Contract and authorize the Chairman to sign.

Motion to approve the consent agenda recommendations from the Committee of the Whole meeting of February 5, 2019 carried with seven (7) yes votes.

**MOTION #4: West Michigan Regional Sobriety Court Invoice**

Moved by Commissioner Elkins, seconded by Commissioner Gregory, to pay the West Michigan Regional Sobriety Court in the amount of \$4,763.00 with a budget amendment from contingencies to the Court budget. Motion carried with seven (7) yes votes.

**MOTION #5: Prepaid Invoices January 2019**

Motion by Commissioner Halladay, supported by Commissioner Custer, to approve the prepaid cash disbursements for the County in the amount of \$967,171.11 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same. Motion carried with six (6) yes votes. Commissioner Elkins absent.

Board liaison reports were given.

Commissioner Michell spoke about reinstating Scott Schryer on paid administrative leave pending the upcoming investigation into the matter. Discussion was held.

**MOTION #6: Re-Instatement of Scott Schryer**

Moved by Commissioner Michell, seconded by Commissioner Halladay, to re-instate and place Scott Schryer on administrative leave with pay providing the Board and Mr. Schryer can come to terms in an agreement to absolve the County and the County Coordinator of any further legal liability after the conclusion of the investigation and those findings. Mr. Schryer will accept the investigation findings and the Board will act accordingly. Motion failed with 4 no votes and 3 yes votes. Voting no: Commissioners Gregory, Nehmer, Elkins and Emig. Voting yes: Commissioners Halladay, Michell and Custer.

Extended Public Comment: None.

Moved by Commissioner Emig, seconded by Commissioner Gregory, to adjourn at 12:50 p.m. Motion carried.

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Karen J. Bluhm, County Clerk

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Jack Nehmer, Chairman