



## COUNTY CLERK'S OFFICE

Karen J. Bluhm, County Clerk

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### BOARD OF COMMISSIONERS' TENTATIVE AGENDA August 21, 2019 BOARD ROOM

**11:00 a.m.** Call to Order  
Roll Call  
Prayer  
Pledge of Allegiance  
Communications  
Brief Public Comment (3 minute limit)  
Employee Comment  
Approval of Agenda  
Approval of Board minutes of August 6, 2019

#### NEW BUSINESS

#### COMMITTEE REPORTS

Consent Agenda  
Non-Consent Agenda

Board Comments  
Extended Public Comment (6 minute limit)

#### PUBLIC COMMENT

The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed:

At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.

If you wish to address the Board, we ask that you stand, give your name and present your concern.

If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of Commissioner's

**OSCEOLA COUNTY  
BOARD OF COMMISSIONERS  
BOARD MINUTES  
AUGUST 6, 2019**

The Osceola County Board of Commissioners meeting was called to order at 12:00 p.m. by Chairman Jack Nehmer in the Courthouse.

Roll call: Commissioners Tim Michell, Roger Elkins, Larry Emig, Mark Gregory, Jill Halladay, Jack Nehmer and James Custer were present. Absent: None.

Commissioner Elkins led everyone in prayer.

Chairman Nehmer led everyone in the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.

Employee/Board Comment: Karen Bluhm, County Clerk, invited everyone to attend the next meeting of OCTA on August 26, 2019 at Sylvan Township Hall at 7:00 p.m. She noted the speaker will be from the Census Bureau.

**MOTION #1: Approve Board Agenda**

Motion by Commissioner Gregory, seconded by Commissioner Custer, to approve the agenda as presented. Motion carried with a voice vote.

**MOTION #2: Approve Board Minutes of July 16, 2019**

Motion by Commissioner Emig, seconded by Commissioner Elkins, to approve the Board minutes of July 16, 2019 as presented. Motion carried with voice vote.

**MOTION #3: Approval of Consent Agenda**

Motion by Commissioner Elkins, seconded by Commissioner Gregory, to accept the following Committee recommendations of August 6, 2019 meeting.

**MOTION #3A: Accounts Payable Invoices**

Approve the accounts payable invoices for claims for the County in the amount of \$62,569.89 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same

**MOTION #3B: Budget Amendments and Cash Transfers**

Approve the budget amendments, cash transfer and journal register report as presented.

<u>Description</u>	<u>Line Item</u>	<u>Decrease</u>	<u>Increase</u>
Vested Benefits-Trf. In	101.965.695.020		\$ 6,800
Vested Benefits-App. Fd. Bal.	250.000.699.001		\$ 6,800
Vested Benefits-Trf. Out	250.000.999.000		\$ 6,800
Vested Benefits-Expense	101.861.702.015		\$ 6,800
Mechanical Revenue	249.371.479.005		\$ 10,000
Mechanical Const.	249.371.808.019		\$ 10,000
Photo Copies-ROD	101.268.626.000		\$ 773
Sick Pay-IT	101.228.702.008		\$ 1
Office Supplies-IT	101.228.727.000	\$ 1	
Sick Pay-Treasurer	101.253.702.008		\$ 131

<u>Description</u>	<u>Line Item</u>	<u>Decrease</u>	<u>Increase</u>
Prep Summer Tax Bills-Treas.	101.253.728.001	\$ 131	
Sick Pay-ROD	101.268.702.008		\$ 773
Retirement-ORV	101.330.720.000		\$ 289
Retirement-Marine	101.331.720.000		\$ 200
Retirement-Snowmobiles	101.332.720.000		\$ 13
Retirement-Sheriff	101.301.720.000	\$ 502	
Perm. Employees-ORV	101.330.702.003		\$ 174
Perm. Employees-Snowmobiles	101.332.702.003		\$ 125
Perm. Employees-Sheriff	101.301.702.003	\$ 299	
Sick Pay-Animal Control	101.430.702.008		\$ 100
Dues-Animal Control	101.430.744.000	\$ 100	

Cash transfer of \$6,800 from 250 Fund to 101 Fund.

**MOTION #3C: E.M.S. USDA Ambulance Remount Grant**

Set the public hearing for the USDA Ambulance Remount Grant for August 21, 2019 at 9:15 a.m.

**MOTION #3D: Veterans' Services/Vehicle Purchase**

Approve the purchase of a Ford Escape SE 4WD from Babb Ford Sales Inc. for the Veterans' Services Department as presented with payment from the veterans' state grant.

**MOTION #3E: Prosecuting Attorney/Copier Purchase**

Authorize the purchase of a copy machine for the County Prosecutor's office from Brady's for \$4,500 utilizing department funds and \$2,970 that will be reimbursed from the state grant.

**MOTION #3F: Probate/Family Court Child Care Fund Budget 2019-2020**

Approve the Child Care Fund budget and authorize the Chairman to sign.

**MOTION #3G: Microfilming/Register of Deeds**

Approve the microfilming project for the Register of Deeds with US Imaging as presented.

**MOTION #3H: Sheriff Secondary Road Patrol Grant**

Approve the Secondary Road Patrol Grant and authorize the Chairman to sign.

**MOTION #3I: MERS Conference Delegate**

Approve an employer and employee delegate to the MERS Conference and cover the expenses.

**MOTION #3J: C.O.A. Senior Companion Program**

Approve the Senior Companion Program Memorandum of Understanding as presented and authorize the Chairman to sign.

**MOTION #3K: C.O.A. Director/Benefits**

Set the anniversary date for vacation and step increases benefits for Justin Halladay at November 25<sup>th</sup>, his original hire date.

**MOTION #3L: MGT Agreement**

Approve the agreement with MGT of America Consulting, LLC and authorize the Chairman to sign.

Motion to approve the consent agenda recommendations from the Committee of the Whole meeting of August 6, 2019 carried with seven (7) yes votes.

**MOTION #4: Approve Prepaid Invoices July 2019**

Motion by Commissioner Halladay, supported by Commissioner Michell, to approve the prepaid cash disbursements for the County in the amount of \$940,244.52 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same. Motion carried with seven (7) yes votes.

Liaison reports shared by Commissioners.

Extended Public Comment: None

Moved by Commissioner Emig, seconded by Commissioner Custer, to adjourn at 12:53 p.m. Motion carried.

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Karen J. Bluhm, County Clerk

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Jack Nehmer, Chairman