



COUNTY CLERK'S OFFICE

Karen J. Bluhm, County Clerk

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BOARD OF COMMISSIONERS' TENTATIVE AGENDA OCTOBER 2, 2018 BOARD ROOM

11:00 a.m. Call to Order
Roll Call
Communications
Brief Public Comment (3 minute limit)
Employee Comment
Approval of Agenda
Approval of Board minutes for September 18, 2018

NEW BUSINESS

COMMITTEE REPORTS

Consent Agenda
Non-Consent Agenda

Board Comments
Extended Public Comment (6 minute limit)

PUBLIC COMMENT

The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed:

At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.

If you wish to address the Board, we ask that you stand, give your name and present your concern.

If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of Commissioner's

**OSCEOLA COUNTY
BOARD OF COMMISSIONERS
BOARD MINUTES
SEPTEMBER 18, 2018**

The Osceola County Board of Commissioners meeting was called to order at 12:02 p.m. by Chairman Larry Emig in the Courthouse.

Roll call: Commissioners Jack Nehmer, Alan Tiedt, Mark Gregory, Roger Elkins, Pam Wayne, Larry Emig and Jill Halladay were present.

Commissioner Elkins led everyone in a prayer.

Chairman Emig led everyone in the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.

Employee Comment: Susan Vander Pol, County Coordinator, updated Board members on the possibility of a millage increase for the jail in the future.

Karen Bluhm, County Clerk, asked for further direction from the Board regarding correspondence allowing an employee who missed open enrollment for health care insurance to still make changes. Discussion was held. The Board stands by the policy that open-enrollment is currently closed for this benefit year.

MOTION #1: Approve Board Agenda

Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the agenda as presented. Motion carried with a voice vote.

MOTION #2: Approve Board Minutes of September 5, 2018

Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the Board minutes of September 5, 2018, as presented. Motion carried with a voice vote.

MOTION #3: Approval of Consent Agenda

Motion by Commissioner Wayne, seconded by Commissioner Tiedt, to accept the following Committee recommendations of September 18, 2018.

MOTION #3A: Accounts Payable

Approve the accounts payable invoices for claims for the County in the amount of \$50,412.42 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

MOTION #3B: Budget Amendments, Cash Transfer & Treasurer's Journal Register

Approve the budget amendments and cash transfer along with the September Journal Register from the County Treasurer for August adjustments.

<u>Description</u>	<u>Line Item</u>	<u>Decrease</u>	<u>Increase</u>
Retirement - ORV	101.330.720.000		\$ 300
Retirement – Marine	101.331.720.000		\$ 300
Retirement – Sheriff	101.301.720.000	\$ 600	
Cont. Transfer Out-CCF	101.890.999.006	\$ 30,000	
Transfer Out-CCF	101.965.999.027		\$ 30,000

Transfer of \$30,000 from the 101 General Fund to the 292 Fund.

MOTION #3C: AAAWM FY 19 Older Americans Act Contract Amendment & Business Associate Agreement

Approve the AAAWM FY 19 Older Americans Act Contract amendment and Business Associate agreement as presented and authorize the Chairman to sign.

MOTION #3D: Bid Award for C.O.A. Evert Building Parking Lot

Approve the quote from Fenstermacher Asphalt Paving in the amount of \$2,500 for parking lot repairs and authorize the Chairman to sign.

MOTION #3E: Brownfield Contract

Approve the Brownfield Contract for Services with SME and authorize the Chairman to sign.

MOTION #3F: Third-Party Administrator Contract/Housing Commission

Approve the Third-Party Administrator Contract with Hager Consulting LLC to provide services for the Osceola County Housing Emergency Repair Program and authorize the Chairman to sign.

MOTION #3G: Hazardous Waste Collection Agreement

Approve the Mecosta and Osceola-Lake Conservation Districts Services Agreement for the hazardous waste collection and disposal program in the amount of \$2,500 and authorize the Chairman to sign.

MOTION #3H: County Clerk Staffing

Approve filling a Circuit Court Clerk position in the Clerk's Office as part-time instead of full-time as long as the work load allows.

MOTION #3I: Victims' Rights Grant/Prosecutor

Accept the State of Michigan Prosecutor Victim Rights Grant and authorize the Chairman to sign.

MOTION #3J: GELC Union Contract

Approve the tentative agreement contract changes with the GELC union as presented for the 2019/2020 collective bargaining agreement.

Motion to approve the consent agenda recommendations from the Committee of the Whole meeting of September 18, 2018 carried with seven (7) yes votes.

Liaison reports given by Commissioners.

Board Comments: None.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 12:37 p.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman