



## COUNTY CLERK'S OFFICE

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### BOARD OF COMMISSIONERS' TENTATIVE AGENDA November 6, 2018 BOARD ROOM

**11:00 a.m.** Call to Order  
Roll Call  
Communications  
Brief Public Comment (3 minute limit)  
Employee Comment  
Approval of Agenda  
Approval of Board minutes for October 16, 2018

### NEW BUSINESS

#### COMMITTEE REPORTS

Consent Agenda  
Non-Consent Agenda

Board Comments  
Extended Public Comment (6 minute limit)

### PUBLIC COMMENT

The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed:

At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.

If you wish to address the Board, we ask that you stand, give your name and present your concern.

If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of Commissioner's

**OSCEOLA COUNTY  
BOARD OF COMMISSIONERS  
BOARD MINUTES  
OCTOBER 16, 2018**

The Osceola County Board of Commissioners meeting was called to order at 11:13 a.m. by Chairman Larry Emig in the Courthouse.

Roll call: Commissioners Jack Nehmer, Alan Tiedt, Mark Gregory, Roger Elkins, Pam Wayne and Larry Emig were present. Commissioner Jill Halladay absent.

Chairman Emig led everyone in prayer followed by the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.

Employee Comment: None.

**MOTION #1: Approve Board Agenda**

Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the agenda as presented. Motion carried with a voice vote.

**MOTION #2: Approve Board Minutes of October 2, 2018**

Motion by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the Board minutes of October 2, 2018, as presented. Motion carried with a voice vote.

**2018 County Apportionment Report**

Rosie McKinstry, Equalization Director, presented the annual County Apportionment Report. Along with the report, she provided copies of the 2018 millage rates. She also asked for the Chairman to sign the 2018 Tax Rate Request Form-L-4029, advising she will be submitting electronically today if approved by the Board. Brief discussion followed.

**MOTION #3: Approval of 2018 Apportionment Report**

Moved by Commissioner Tiedt, seconded by Commissioner Elkins, to approve the 2018 Apportionment Report as presented by the Equalization Director and authorize the Chairman to sign the L-4029. Motion carried with seven (7) yes votes.

**MOTION #4: Approval of Consent Agenda**

Motion by Commissioner Nehmer, seconded by Commissioner Wayne, to accept the following Committee recommendations of October 16, 2018.

**MOTION #4A: Accounts Payable**

Approve the accounts payable invoices for claims for the County in the amount of \$64,889.97 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

**MOTION #4B: E.M.S. Millage Rate/2018**

Approve setting the E.M.S. millage for the 2019 budget year at 1 mill.

**MOTION #4C: E.M.S. 2019 Operational Plan**

Approve the E.M.S. 2019 Operational Plan as presented.

**MOTION #4D: E.M.S. Part-time Administrative Assistant**

Approve the Administrative Assistant position in the E.M.S. Department for 2019 budget for 20 hours per week at Level 5.

**MOTION #4E: MMRMA RAP Grant/E.M.S.**

Approve the MMRMA RAP Grant application as submitted.

**MOTION #4F: AAAWM Contract Amendment**

Approve the AAAWM Contract Amendment for \$8,080 as presented and authorize the Chairman to sign.

**MOTION #4G: AAAWM Purchase of Service Agreement**

Approve the Area Agency on Aging of Western Michigan Purchase of Service Agreement and MI-Choice Business Associate Agreement and authorize the Chairman to sign.

**MOTION #4H: 2018 Audit Contract**

Approve the 2018 Audit contract extension with Anderson, Tackman & Company, PLC not to exceed \$27,500.

**MOTION #4I: 2019 Janitorial Services Contract**

Approve a one-year extension with Professional Office Cleaning of Big Rapids for janitorial services in the amount of \$38,400 and authorize the Chairman to sign.

**MOTION #4J: Budget Amendments, Cash Transfers & Journal Register Report**

Approve the budget amendments, cash transfer and the Treasurer's Journal Register Report as presented.

<b><u>Description</u></b>	<b><u>Line Item</u></b>	<b><u>Decrease</u></b>	<b><u>Increase</u></b>
Disability	101.136.724.002		\$ 600
Sick Pay	101.136.702.008	\$ 600	
Transfer Out	295.000.999.000		\$ 8,500
Jail Equip. Maint.	295.000.978.000	\$ 5,000	
Equip. Maint. & Repair	295.000.931.000	\$ 3,500	
Treatment of Prisoners	101.315.760.000		\$ 8,500

Cash Transfer of \$8,500 from 295 Fund to 101 Fund.

**MOTION #4K: POAM Road Patrol/Tentative Agreement**

Approve the Tentative Agreement changes and POAM Road Patrol Agreement for 2019 to 2021 and authorize the appropriate signatures.

Board liaison reports given.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 11:53 a.m. Motion carried.

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Karen J. Bluhm, County Clerk

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Larry Emig, Chairman