



COUNTY CLERK'S OFFICE

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BOARD OF COMMISSIONERS' TENTATIVE AGENDA November 20, 2018 BOARD ROOM

11:00 a.m. Call to Order
Roll Call
Communications
Brief Public Comment (3 minute limit)
Employee Comment
Approval of Agenda
Approval of Board minutes for November 6, 2018 & Public Hearing

NEW BUSINESS

COMMITTEE REPORTS

Consent Agenda
Non-Consent Agenda

Board Comments
Extended Public Comment (6 minute limit)

PUBLIC COMMENT

The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed:

At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.

If you wish to address the Board, we ask that you stand, give your name and present your concern.

If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of Commissioner's

OSCEOLA COUNTY
BOARD OF COMMISSIONERS
NOVEMBER 6, 2018
PUBLIC HEARING
PROPOSED 2019 BUDGET

Chairman Larry Emig called the Public Hearing on the proposed 2019 budget to order at 9:20 a.m. in the Courthouse.

Present: Commissioners Jack Nehmer, Mark Gregory, Jill Halladay, Larry Emig, Roger Elkins, Pamela Wayne, and Alan Tiedt.

Also present: Susan Vander Pol-County Coordinator, Lori Leudeman-County Treasurer, and Therese Bechler-Chief Deputy Clerk.

Commissioner Emig noted this meeting is for the public should they have any questions regarding the 2019 Proposed County Budget.

Susan VanderPol, County Coordinator, explained the proposed 2019 budget to everyone. She pointed out the section regarding Indigent Defense Funds, the Appropriations Act, the staff summary and the five (5) year capitalization plan. She also noted the General Fund increase of 2.5%. Susan stated that they will continue to monitor the budget.

Lori Leudeman, County Treasurer, spoke about the revenue/expenditure of the 101 General fund.

Commissioner Tiedt made some comments regarding the Jail Housing revenues. He stated that there has been a loss of revenue due to the decrease of housing inmates for other areas.

Commissioner Wayne had a question regarding the medical examiner budget.

Commissioner Emig stated that after the first of the year they were going to take another look at options for health care.

Commissioner Emig opened the floor to the public. No questions were asked.

Commissioner Emig announced the closing of the public hearing at 9:35 a.m.

Therese Bechler, Chief Deputy Clerk

Larry Emig, Chairman

**OSCEOLA COUNTY
BOARD OF COMMISSIONERS
BOARD MINUTES
NOVEMBER 6, 2018**

The Osceola County Board of Commissioners meeting was called to order at 12:26 p.m. by Chairman Larry Emig in the Courthouse.

Roll call: Commissioners Jack Nehmer, Alan Tiedt, Mark Gregory, Roger Elkins, Pam Wayne, Larry Emig and Jill Halladay were present.

Commissioner Elkins led everyone in a prayer.

Chairman Emig led everyone in the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.

Employee Comment: None.

MOTION #1: Approve Board Agenda

Motion by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the agenda as presented. Motion carried with a voice vote.

MOTION #2: Approve Board Minutes of October 16, 2018

Motion by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the Board minutes of October 16, 2018, as presented. Motion carried with a voice vote.

MOTION #3: Approval of Consent Agenda

Motion by Commissioner Wayne, seconded by Commissioner Gregory, to accept the following Committee recommendations of November 6, 2018.

MOTION #3A: Accounts Payable

Approve the accounts payable invoices for claims for the County in the amount of \$79,267.49 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

MOTION #3B: Budget Amendments, Cash Transfer & Treasurer's Journal Register

Approve the budget amendments and cash transfer along with the October Journal Register from the County Treasurer for September adjustments.

<u>Description</u>	<u>Line Item</u>	<u>Decrease</u>	<u>Increase</u>
Building	249.371.479.000		\$ 10,500
Plumbing	249.371.479.002		\$ 2,000
Mechanical	249.371.479.005		\$ 7,000
Plumbing	249.371.808.012		\$ 2,500
Building	249.371.808.018		\$ 13,500
Mechanical	249.371.808.019		\$ 3,500
Local Comm.	280.120.441.000		\$ 7,000
Temp. Employee	280.120.702.004		\$ 7,000
Kit Supply	282.120.727.010		\$ 205
Miscellaneous	282.135.930.000	\$ 205	
Sick Pay	101.148.702.008		\$ 1,170

<u>Description</u>	<u>Line Item</u>	<u>Decrease</u>	<u>Increase</u>
Elected/Appt. Official	101.148.702.001	\$ 1,170	
Sick Pay-FOC	215.000.702.008		\$ 721
Health Insurance	215.000.721.001	\$ 721	
Sick Pay-CCF	292.000.702.008		\$ 210
Health Insurance	292.000.721.001	\$ 210	
Office Supplies	101.282.727.000	\$ 124	
Office Supplies	101.284.727.000		\$ 124
Sick Pay	101.284.702.008	\$ 328	
Travel	101.282.860.000	\$ 373	
Dental Insurance	101.282.721.002		\$ 440
Disability Insurance	101.282.724.002		\$ 211
Disability Insurance	101.284.724.002		\$ 50
Overtime	101.301.702.005		\$ 8,500
Postage	101.301.726.000		\$ 200
Disability Insurance	101.301.724.002		\$ 1,000
Dental	101.301.721.002		\$ 800
Retirement	101.301.720.000		\$ 900
Sick Pay	101.301.702.008	\$ 7,337	
Permanent Employees	101.301.702.003	\$ 3,863	
Newspaper Adv.	101.301.880.000	\$ 200	
Permanent Employees	101.330.702.003		\$ 219
FICA	101.330.719.000		\$ 17
Permanent Employees	101.301.702.003	\$ 219	
FICA	101.301.719.000	\$ 17	
Permanent Employees	101.331.702.003		\$ 586
Overtime	101.331.702.005		\$ 347
Retirement	101.331.720.000		\$ 82
Permanent Employees	101.301.702.003	\$ 1,015	
Overtime	101.351.702.005		\$ 2,778
Disability Insurance	101.351.724.002		\$ 1,960
Overtime	264.632.702.005	\$ 4,738	
Camp Fee-RL	400.000.400.002		\$ 5,000
Perm. Employees	508.000.702.003		\$ 1,000
FICA	508.000.719.000		\$ 1,000
Electric	508.000.921.000		\$ 3,000
Bldg. Maint.	508.000.934.000		\$ 2,000
Capital	508.000.980.019	\$ 2,000	
Postage	101.148.726.000	\$ 150	
Office Supplies	101.148.727.000		\$ 150
Payroll Elected/Appt. Offic.	101.148.702.001	\$ 1,210	
Transcripts	101.148.808.013		\$ 1,210
Workers Comp.	292.000.722.000	\$ 1,500	
Foster Care Rm. & Bd.	292.000.801.008		\$ 1,500
Permanent Employees	210.000.702.003		\$ 60,000
Overtime	210.000.702.005	\$ 60,000	
Retirement	101.648.720.000		\$ 200
Travel	101.648.860.000	\$ 200	
Life Insurance	101.728.724.001		\$ 20
Disability Insurance	101.728.724.002		\$ 100
Training	101.728.951.000	\$ 120	

Cash transfer of \$4,738 from the 264 Fund to the 101 Fund.

MOTION #3C: Approve the Big Lake Dam Inspection Contract for Services with J.E. Tiffany & Sons LLC

Motion by Commissioner Gregory, supported by Commissioner Nehmer, to approve the contract for services with J.E. Tiffany & Sons, LLC to do the Part 307 and Part 315 Inspections in the amount of \$1,195.00 and to hire Bill Sikkema, County Surveyor for \$200.00 to set the required benchmark for a total cost of \$1,395 for the project and authorize the appropriate signatures on the contract.

MOTION #3D: Approve Budget Amendment for the Big Lake Dam Inspection

Motion by Commissioner Tiedt, supported by Commissioner Wayne, to approve the budget amendment for contracted services for the Big Lake Dam Inspection. Motion carried with seven (7) yes votes.

<u>Description</u>	<u>Line Item</u>	<u>Decrease</u>	<u>Increase</u>
Contracted Services	101.275.808.000		\$ 900
Contingencies Other	101.890.999.005	\$ 900	

MOTION #3E: Approve the Entrance Addition Project for the Main Courthouse

Motion by Commissioner Wayne, seconded by Commissioner Tiedt to approve the entrance addition project for the main courthouse with an allocation up to \$10,000 for the project and authorize the County Coordinator to issue applicable purchase orders.

MOTION #3F: Approve the Budget Amendments as Presented

Motion by Commissioner Tiedt, seconded by Commissioner Elkins to approve the budget amendments as presented.

MOTION #3G: Approve the Consent for Access to Property located at 214 N. Chestnut St., Reed City

Motion by Commissioner Nehmer, seconded by Commissioner Gregory to approve the Consent for Access to Property agreement to allow for a Phase I and Phase II study for the property located at 214 N. Chestnut Street, Reed City, and authorize the Chairman to sign.

MOTION #3H: Approve Purchase of Two Old Computers by Jerry Lindquist

Motion by Commissioner Tiedt, seconded by Commissioner Elkins to Allow Jerry Lindquist to purchase two old computers he used while working at the County.

MOTION #3I: Approve Independent Investigation into the Commission on Aging Dept. Operations

Motion by Commissioner Wayne, seconded by Commissioner Nehmer, to do an independent investigation into the Commission on Aging Department operations.

MOTION #4: Approve Prepaid Invoices October 2018

Motion by Commissioner Tiedt, supported by Commissioner Elkins, to approve the prepaid cash disbursements for the County in the amount of \$918,424.56 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same. Motion carried with seven (7) yes votes.

Motion to approve the consent agenda recommendations for the Committee of the Whole Meeting of November 6, 2018 carried with seven (7) yes votes.

Board liaison reports given.

Public Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 12:55 p.m. Motion carried.

Therese M. Bechler, Chief Deputy Clerk

Larry Emig, Chairman