

**OSCEOLA COUNTY
COMMITTEE OF THE WHOLE MINUTES
AUGUST 6, 2019**

The Committee meeting was called to order at 9:32 a.m. by Chairman Nehmer.

Present: Commissioners Larry Emig, Jill Halladay, Mark Gregory, Tim Michell, James Custer, and Jack Nehmer. Commissioner Elkins absent.

Also present: Sheriff Justin Halladay, Undersheriff John Keathley, E.M.S. Director Jeremy Beebe, Prosecutor Tony Badovinac, Register of Deeds Heather Gray, Probate/Family Court Administrator Kaye Frederick, County Coordinator Susan Vander Pol, County Clerk Karen Bluhm and members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Emig, to approve the agenda as amended. Motion carried.

Brief Public Comment: Michele Hoitenga, 102nd State Representative, updated Board members on current happenings with the legislature.

Employee/Board Comments: Commissioner Michell updated Board members on the Mid Michigan Action grant application.

Karen Bluhm, County Clerk, introduced the newly appointed Register of Deeds Heather Gray to Board members. She also expressed her concerns regarding the recent deviations being made from the County's pay scale and job classification study.

Moved by Commissioner Emig, seconded by Commissioner Custer, to approve the minutes of August 6, 2019 as presented. Motion carried with unanimous voice vote.

Recommended by Commissioner Halladay, seconded by Commissioner Gregory, to approve the claims of the County in the amount of \$62,569.89. Recommendation was unanimously supported.

Budget Amendments, Cash Transfer & Journal Register Report

Commissioner Halladay reviewed the budget amendments and cash transfer presented for approval.

Recommended by Commissioner Halladay, seconded by Commissioner Elkins, to approve the budget amendments and cash transfer as presented. Recommendation was unanimously supported.

E.M.S. Public Hearing Date for USDA Ambulance Remount Grant

Jeremy Beebe, E.M.S. Director, spoke to Board members about setting a public hearing for the USDA Ambulance Remount Grant and asked for approval.

Recommended by Commissioner Michell, seconded by Commissioner Gregory, to set the public hearing for the USDA Ambulance Remount Grant for August 21, 2019 at 9:15 a.m. Recommendation was unanimously supported.

Veterans' Services Vehicle Purchase

Susan Vander Pol, County Coordinator, shared the bid information received on a vehicle purchase for Veterans' Services. She provided information on the MIDeal noting Babb Ford will match the price to keep the purchase local. Discussion was held.

Recommended by Commissioner Custer, seconded by Commissioner Elkins, to approve the purchase of a Ford Escape SE 4 WD from Babb Ford Sales Inc. for the Veterans' Services Department as presented with payment from the veterans' state grant. Recommendation was unanimously supported.

County 2020 Budget

Susan Vander Pol, County Coordinator, updated Board members on the upcoming 2020 budget status, noting the packets should be going out to departments by the end of the week.

Marihuana Grant Report for 2019

Cathleen Graham, Cannabis Nurse, was present to give an updated report and results from Osceola County's program. She shared statistical information from participants. She also shared a handout with Board members. She reported eight (8) different presentations were held with about 1600 participants within the County. Discussion was held.

Prosecutor Copier Purchase

Tony Badovinac, County Prosecutor, shared information regarding the purchase of a new copier for his office. He advised Board members that his budget could afford \$1,530.00 of the \$4,500.00 of the total cost. He also reported the Co-op Reimbursement program would refund the balance of the purchase, but in an effort to expedite the purchase, he asked the Board to "up front" the expense until the grant money of approximately \$2,970.00 is received. Discussion was held.

Recommended by Commissioner Michell, seconded by Commissioner Custer, to authorize the purchase of a copy machine for the County Prosecutor's office from Brady's for \$4,500 utilizing department funds and \$2,970 that will be reimbursed from the state grant. Recommendation was unanimously supported.

Wage Level Consideration

Tony Badovinac, County Prosecutor, explained his request for an increase to the newly appointed Assistant Prosecutor. Discussion was held.

Probate/Family Court State Child Care Fund Budget 2019-2020

Kaye Frederick, Probate/Family Court Administrator, spoke briefly about the 2019-2020 Probate/Family Court State Child Care Fund budget she is presenting for Board approval. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Emig, to approve the Child Care Fund budget and authorize the Chairman to sign. Recommendation was unanimously supported.

Register of Deeds US Imaging Scanning Proposal

Heather Gray, Register of Deeds, explained the proposed US Imaging Scanning proposal for the tract index books. She explained the last updated imaging was in 2002. A brief discussion was held.

Recommended by Commissioner Emig, seconded by Commissioner Elkins, to approve the microfilming project for the Register of Deeds with US Imaging as presented. Recommendation was unanimously supported.

Sheriff Secondary Road Patrol Grant

Sheriff Justin Halladay and Undersheriff John Keathley spoke to the Board about renewing the Secondary Road Patrol Grant and explained the grant partially covers the cost of one deputy. Discussion was held.

Recommended by Commissioner Michell, seconded by Commissioner Custer, to approve the Secondary Road Patrol Grant and authorize the Chairman to sign. Recommendation was unanimously supported.

Community Mental Health Central MI Board Appointee

Commissioner Elkins advised Board members that the County's at-large appointee has resigned and the Board will need to soon choose a replacement. A brief discussion was held.

MERS Annual Conference

Karen Bluhm, County Clerk, asked direction for the upcoming MERS Conference and whether the County would authorize the participation by two (2) employees. Discussion was held.

Recommended by Commissioner Emig, seconded by Commissioner Michell, to approve an employer and employee delegate to the MERS Conference and cover the expenses. Recommendation was unanimously supported.

C.O.A. Senior Companion Program

Lori Johnson, with Eight CAP, spoke about a new program they would like to partner with the County's Commission on Aging for seniors. She explained how the program would work and some of the services they could provide for seniors in our County. She explained the Memorandum of Understanding provided and discussion was held.

Recommended by Commissioner Michell, seconded by Commissioner Elkins, to approve the Senior Companion Program Memorandum of Understanding as presented and authorize the Chairman to sign. Recommendation was unanimously supported.

C.O.A. Director Candidate

Susan Vander Pol, County Coordinator, spoke to the Board about the interview process for selecting a new C.O.A. Director. She advised those involved in the process have selected Justin Halladay to fill the position explaining his start date will be September 9, 2019. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to set the anniversary date for vacation and step increases benefits for Justin Halladay at November 25, his original hire date. Recommendation was unanimously supported.

Sheriff Justin Halladay thanked Board members for the opportunity to become the new C.O.A. Director and looks forward to a new chapter in his life outside law enforcement.

MGT of America Consulting Services Agreement Renewal

Susan Vander Pol, County Coordinator, explained the cost allocation plan document required by the State of Michigan. MGT of America Consulting Services has provided this service for the County for several years and has agreed to a two-year extension. Discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Custer, to approve the agreement with MGT of America Consulting, LLC and authorize the Chairman to sign. Recommendation was unanimously supported.

Personal Appearance and Personal Conduct & Code of Ethics-Policies

Susan Vander Pol, County Coordinator, spoke about the two previously provided policy revisions. Discussion was held.

Other Business: Karen Bluhm, County Clerk, provided scheduling information for our MERS representative to provide an informational session to Board members. Commissioners decided to meet with MERS on September 17, 2019 at 1:00 p.m.

Employee/Board comments: Commissioner Custer spoke about constituent requests to have the Board of Commissioners appoint Road Commissioners instead of the voters deciding. He asked for this to be a topic on the next agenda. Discussion was held.

Extended Public Comment: Alan Gingrich, Road Commissioner, spoke about reasons he thinks might be behind some of the road complaints Commissioner Custer is receiving. He asked for a list of all the roads Commissioner Custer has received complaints on.

Sandra Keller, Hersey Township, expressed her concerns regarding road complaints she hears at various Township meetings and possible lack of communication.

Moved by Commissioner Gregory, seconded by Commissioner Emig, to adjourn at 11:39 a.m. Motion carried unanimously.

Karen J. Bluhm, County Clerk

Jack Nehmer, Chairman