

**OSCEOLA COUNTY  
COMMITTEE OF THE WHOLE MINUTES  
JUNE 4, 2019**

The Committee meeting was called to order at 9:35 a.m. by Chairman Nehmer.

Present: Commissioners Jack Nehmer, Larry Emig, Mark Gregory, Tim Michell, James Custer, and Roger Elkins. Commissioner Halladay absent.

Also present: Jeremy Beebe-E.M.S. Director, Shane Helmer-E.M.S. Assistant Director, Justin Halladay-Sheriff, John Keathley-Undersheriff, Mark Watkins-E.M.D. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk and several members of the public.

**Motion by Commissioner Gregory, seconded by Commissioner Emig, to approve the agenda as amended. Motion carried.**

Brief Public Comment: None.

Employee/Board Comments: None.

**Moved by Commissioner Gregory, seconded by Commissioner Custer, to approve the minutes of May 21, 2019 as presented. Motion carried with unanimous voice vote.**

**Recommended by Commissioner Elkins, seconded by Commissioner Custer, to approve the claims of the County in the amount of \$49,011.22. Recommendation was unanimously supported.**

**Budget Amendments, Cash Transfers, Journal Register**

None were received.

**Road Commission Update**

Alan Gingrich, Road Commissioner, shared some Road Commission comprehensive review materials. He reviewed the paperwork provided including their organizational chart, 2018 financial information and various statistics within the report. Discussion was held regarding brine projects and costs associated with the brining. He also shared information within the report regarding costs associated with various work done by the County Road Commission.

**E.M.S./R.F.P. Results for Rescue Taskforce Equipment**

Jeremy Beebe, E.M.S. Director, Shane Helmer, E.M.S. Assistant Director, and Mark Watkins, E.M.D. Director, summarized the process of acquiring the Rescue Taskforce Equipment up to today's meeting. Jeremy explained the vests to be purchased and who will be eligible for using these vests. He explained other equipment and its intended use. Mark Watkins reported the training is already in place, however the next step is to obtain the equipment needed. Jeremy explained the funding for the project and the various grants being used to help cover the cost of the equipment. Discussion was held.

**Recommended by Commissioner Elkins, seconded by Commissioner Michell, to approve purchase of equipment for the E.M.S. Rescue Taskforce Equipment project as presented in the amount of \$64,034.35. Recommendation was unanimously supported.**

**E.M.S. Fee Schedule for 2019 Fall EMT Class**

Jeremy Beebe, E.M.S. Director, spoke to the Board about the 2019 Fall EMT class. He spoke about the need for more E.M.S. personnel and 1<sup>st</sup> responders throughout the State. He asked the Board to waive fees for any Fire Department employees within Osceola County in hopes of increasing in the positions. Discussion was held.

**Recommended by Commissioner Gregory, seconded by Commissioner Michell, to approve waiving the fee of \$600 paid to the County for the 2019 Fall E.M.T. Class for local fire department members. Recommendation was unanimously supported.**

**Bad Debt Report 2019 January-April**

Jeremy Beebe, E.M.S. Director, asked the Board to approve the bad debt report for January 2019 through April 2019 as required by County Auditors. A brief discussion was held.

**Recommended by Commissioner Gregory, seconded by Commissioner Emig, to approve the bad debt write-offs for the E.M.S. Department in the amount of \$72,953.36 as presented. Recommendation was unanimously supported.**

**Training Room/E.M.S.**

Susan Vander Pol, County Coordinator, shared a response from Landmark Design Group, P.C. regarding proposed drawings for an E.M.S. Training Room Project. Discussion was held.

**Recommended by Commissioner Gregory, seconded by Commissioner Custer, to approve the bid with Landmark Design Group, P.C. for the E.M.S. Training Room Project drawings for \$5,500.00 as presented. Recommendation was unanimously supported.**

**Purchase of MDT Computers**

Sheriff Justin Halladay and Undersheriff John Keathley spoke with Board members about the need for updated computer equipment for use in patrol cars. Discussion was held regarding the use and need for the equipment requested.

**Recommended by Commissioner Gregory, seconded by Commissioner Michell, to authorize the purchase of three Sheriff's Department MDT computers as presented with payment from the 245 Fund. Recommendation was unanimously supported.**

**Sale of Cellebrite Computer**

Sheriff Justin Halladay and Undersheriff John Keathley asked Board members to consider the sale of a Cellebrite Computer which is specially designed equipment for specifically mobile forensics. Justin advised the employee who was able and trained to use the equipment has retired, and no one else has the knowledge required to operate the equipment. The equipment is seven (7) years old and we must pay a licensing fee of \$3500/year to maintain. Discussion was held.

**Recommended by Commissioner Michell, seconded by Commissioner Elkins, to waive the County's Fixed Asset Capitalization & Disposal Policy regarding "Disposition by Sale" for equipment and approve the sale of the Sheriff Department's Cellebrite Computer equipment to Calutech Digital Services LLC of Holland for \$3,000. Recommendation was unanimously supported.**

**C.O.A. Transportation for Activities**

Susan Vander Pol, County Coordinator, updated Board members on the recent request for MOTA to help transport seniors for various activities. She explained how Area Agency on Aging funding cannot be used for MOTA transportation and other alternatives they are reviewing with MMRMA.

**Update on C.O.A. Director Vacancy**

Susan Vander Pol, County Coordinator, updated Commissioners on the progress of finding a new C.O.A. Director.

Employee/Board Comments: Karen Bluhm, County Clerk, shared the recently received invitation from Retired Senior Volunteer Program (RSVP) for their 46th Annual Senior Recognition Program on June 13, 2019.

Extended Public Comment: Alan Gingrich, Road Commissioner, reported the use of the property North of Evert by the Road Commission.

Sandra Keller, Hersey Township, had questions she wanted Susan Vander Pol to answer. Ms. Vander Pol invited her to come to her office for these questions, noting public comment was not the proper procedure for this type of interaction.

Moved by Commissioner Gregory, seconded by Commissioner Emig, to adjourn at 11:03 a.m. Motion carried unanimously.

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Karen J. Bluhm, County Clerk

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Jack Nehmer, Chairman