

**OSCEOLA COUNTY
COMMITTEE OF THE WHOLE MINUTES
JUNE 18, 2019**

The Committee meeting was called to order at 9:34 a.m. by Chairman Nehmer.

Present: Commissioners Jack Nehmer, Jill Halladay, Mark Gregory, Tim Michell, James Custer, and Roger Elkins. Commissioner Emig absent.

Also present: Jeremy Beebe-E.M.S. Director, Mark Watkins-E.M.D. Director, Joyce deJong-Medical Examiner, Wayne Stevens-Veterans' Service Director, Lori Leudeman-County Treasurer, Ken Talsma-Anderson, Tackman & Company PLC, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk and several members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Halladay, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comments: None.

Moved by Commissioner Gregory, seconded by Commissioner Custer, to approve the minutes of June 4, 2019 as presented. Motion carried with unanimous voice vote.

Recommended by Commissioner Halladay, seconded by Commissioner Custer, to approve the claims of the County in the amount of \$55,063.99. Recommendation was unanimously supported.

County 2018 Audit

Ken Talsma from Anderson, Tackman & Company, PLC presented Commissioners with information regarding the 2018 audit findings. He shared a graphic presentation and reviewed the information shared in the report. He also explained to the Board the purpose of the annual audit. It was also noted that Osceola County received an unqualified, or the highest available, audit for the 2018 year. Discussion was held.

Medical Examiner 2018 Report

Dr. Joyce deJong presented the 2018 annual report as Medical Examiner for the County. She explained where their facilities are located and the other counties they serve. She explained the process which includes more than autopsies and noted they are nationally accredited. She also explained the process involved using Osceola County's E.M.S. personnel as investigators in the whole process, noting it works very well. Jeremy Beebe, E.M.S. Director, spoke briefly about the personnel's involvement in the process. Discussion was held.

E.M.D. Homeland Security Grants FY 2017 & FY 2018

Mark Watkins, E.M.D. Director, spoke to the Board about the agreements presented today for approval. He explained the regional fiduciary process and felt the new group we have been placed in will work better for the County. Because of this change however, we will need to execute these new grants and explained the transfer of ownership involving equipment. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Michell, to approve the Homeland Security Grant Program Intergovernmental Agreement between West Michigan Regional Medical Consortium and Osceola County for FY 2017 and FY 2018 Homeland Security Grants as submitted and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.D. Coordinators/Pre-Employment Physical Waiver

Mark Watkins, E.M.D. Director, explained a situation with two individuals who used to work for Osceola County that were appointed as E.M.D. coordinators. County policy requires them to obtain pre-employment physicals again, but explained his reasons for requesting a waiver of the policy at this time. Discussion was held.

Recommended by Commissioner Michell, seconded by Commissioner Gregory, to exclude the two current Emergency Management Coordinators who provide backup for the Emergency Management Director on an irregular basis from the employment physical process and to allow them to remain on the payroll. Recommendation was unanimously supported.

Treasurer Land Sale Proceeds Report

Lori Leudeman, County Treasurer, presented the annual report for land sale proceeds. She also briefly spoke about the pending lawsuit regarding this issue. A brief discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Custer, to accept the Annual Report of Balance in Land Sale Proceeds Accounts as presented by the County Treasurer. Recommendation was unanimously supported.

C.O.A./Pitney Bowes Lease Contract

Susan Vander Pol, County Coordinator, explained the Pitney Bowes Lease contract with C.O.A. and billing problems recently discovered. Discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Gregory, to approve the Option B with Pitney Bowes for Commission on Aging postage and authorize the Chairman to sign. Recommendation was unanimously supported.

C.O.A. Board Authorization of Senior Activities & Trips

Susan Vander Pol, County Coordinator, spoke with Board members regarding senior activities and trips. She noted that sometimes opportunities occur in a time frame between Board meetings and asked direction on how to proceed. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to authorize activities and trips for seniors by the Commission on Aging Department to be scheduled and approved by the C.O.A. Director and County Coordinator following the rules and guidelines as established by the AAAWM, MMRMA, Health Department and other oversight entities as applicable with notification to the Board of Commissioners. Recommendation was unanimously supported.

Veterans Care Agreement

Susan Vander Pol, County Coordinator, explained the need to approve the new Veterans Care Agreement with Department of Veterans Affairs because they are only going to allow electronic invoicing moving forward.

Recommended by Commissioner Custer, seconded by Commissioner Halladay, to approve the Veterans Care Agreement and authorize the Chairman to sign. Recommendation was unanimously supported.

Release of Property Lien

Dan Massy, Community Developer, requested Commissioners release a lien on property located on River Road in Evart. The lien was placed on the property when Housing Commission funds were used for home improvements several years ago. The money has now been repaid in full, so the release of the lien is requested. A brief discussion was held.

Recommended by Commissioner Custer, seconded by Commissioner Michell, to approve the release of Lien for River Road, Evart, Michigan, property as presented by the Community Developer. Recommendation was unanimously supported.

Dan Massy, Community Developer, gave a brief update on the Broadband project.

Budget Amendments, Cash Transfers, and Journal Register Report from Treasurer

Commissioner Halladay reviewed the budget amendments and cash transfers presented.

Recommended by Commissioner Halladay, seconded by commissioner Elkins, to approve the budget amendments, cash transfers and June Journal Register Report for May adjustments as presented. Recommendation was unanimously supported.

Extended Public Comment: None.

Moved by Commissioner Gregory, seconded by Commissioner Custer, to adjourn at 11:44 a.m. Motion carried unanimously.

Karen J. Bluhm, County Clerk

Jack Nehmer, Chairman