

**OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
October 16, 2018**

The Committee meeting was called to order at 9:39 a.m. by Chairman Emig.

Present: Commissioners Jack Nehmer, Roger Elkins, Alan Tiedt, Pam Wayne, Larry Emig and Mark Gregory.

Also present: Jeremy Beebe-E.M.S. Director, Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator and Karen Bluhm-County Clerk.

Motion by Commissioner Elkins, seconded by Commissioner Wayne, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the minutes of October 2, 2018, as presented. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the claims of the County in the amount of \$64,889.97. Recommendation was unanimously supported.

E.M.S. Items

Jeremy Beebe, E.M.S. Director, advised Board members that he did not feel it was necessary to spread the full millage for the 2018 taxes. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to set the E.M.S. millage for the 2019 budget year at 1 mill. Recommendation was unanimously supported.

Jeremy Beebe, E.M.S. Director, reviewed his proposed 2019 E.M.S. Operational Plan with Board members. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Elkins, to approve the E.M.S. 2019 Operational Plan as presented. Recommendation was unanimously supported.

Jeremy Beebe, E.M.S. Director, spoke to Board members regarding his request to add a part-time administrative assistant to the E.M.S. Department. Discussion was held, noting that this position has been established in the past, however it wasn't deemed necessary again until this time with the current work load.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the Administrative Assistant position in the E.M.S. Department for 2019 budget for 20 hours per week at Level 5. Recommendation was unanimously supported.

Jeremy Beebe, E.M.S. Director, advised the Board of an application that was due Friday, October 12, 2018 for an MMRMA RAP grant to help fund Larynoscopy equipment for all ambulances. A brief discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the MMRMA RAP Grant application as submitted. Recommendation was unanimously supported.

C.O.A. Items

Scott Schryer, C.O.A. Director, spoke to Board members about the contract amendment with AAAWM presented for approval. This additional funding has been spent on a new copier and some new computers. The Board previously approved the contract, however now we need to officially accept and sign. A brief discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the AAAWM Contract Amendment for \$8,080 as presented and authorize the Chairman to sign. Recommendation was unanimously supported.

AAAWM PoS Agreement & MI-Choice Business Associate Agreement

Scott Schryer, C.O.A. Director, explained the AAAWM PoS Agreement & MI-Choice Business Associate Agreement presented today for Board approval. He advised they use the funding from this agreement for many of their services and is an annual agreement. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the Area Agency on Aging of Western Michigan Purchase of Service Agreement and MI-Choice Business Associate Agreement and authorize the Chairman to sign. Recommendation was unanimously supported.

2018 Audit Contract Extension

Susan Vander Pol, County Coordinator, provided the Board with a one-year extension with Anderson, Tackman & Company for the County's 2018 audit. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the 2018 Audit with Anderson, Tackman & Company, PLC not to exceed \$27,500. Recommendation was unanimously supported.

Janitorial Contract

Susan Vander Pol, County Coordinator, reported to the Board that Professional Office Cleaning of Big Rapids is willing to extend our contract for another year at the same price. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to approve a one-year extension with Professional Office Cleaning of Big Rapids for janitorial services in the amount of \$38,400 and authorize the Chairman to sign. Recommendation was unanimously supported.

Budget Amendments, Cash Transfers, and Journal Register Report

Commissioner Tiedt reviewed the budget amendments received along with the cash transfer and the Treasurer's Journal Register report for September.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the budget amendments, cash transfer and the Treasurer's October Journal Register for September. Recommendation was unanimously supported.

2019 County Budget Update

Susan Vander Pol, County Coordinator, reported the budget is almost complete and will be emailed out to Board members.

POAM Road Patrol Agreement

Susan Vander Pol, County Coordinator, shared the tentative agreement with the POAM road patrol agreement and asked if the Board now wishes to approve the agreement to complete the process.

Recommended by Commissioner Elkins, seconded by Commissioner Tiedt, to approve the Tentative Agreement changes and POAM Road Patrol Agreement for 2019 to 2021 and authorize the appropriate signatures. Recommendation was unanimously supported.

Closed Session

Moved by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve going into Closed Session to discuss union collective bargaining with POAM. Motion carried with six (6) yes votes. Commissioner Halladay absent.

Open Session Resumes

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to close the Closed Session meeting regarding union collective bargaining. Motion carried with six (6) yes votes. Commissioner Halladay absent.

Approve Closed Session Minutes

Moved by Commissioner Gregory, seconded by Commissioner Tiedt, to approve the minutes from the Closed Session as presented. Motion carried with unanimous voice vote.

Employee/Board Comments: None.

Extended Public Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Wayne, to adjourn at 10:47 a.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman