

**OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
FEBRUARY 20, 2018**

The Committee meeting was called to order at 9:34 a.m. by Chairman Emig.

Present: Commissioners Pam Wayne, Jill Halladay, Larry Emig, Roger Elkins, Jack Nehmer, and Mark Gregory. Commissioner Alan Tiedt absent.

Also present: Jeremy Beebe-E.M.S. Director, Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the agenda as presented. Motion carried.

Brief Public Comment: Derek Vincent from Ewart, Michigan, shared a handout with Commissioners and spoke about his concerns regarding E.M.S.

Employee/Board Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the minutes from February 6, 2018. Motion carried.

Update on Medical Examiner General Liability Insurance

Susan Vander Pol, County Coordinator, spoke about the general liability insurance carried by Dr. Wagner, Medical Examiner. She explained to the Board how it differs from our new contract as to coverage, however it cannot be re-written until July 2018. Discussion was held. Commissioner Emig also explained some communications received from the Medical Examiner's office over the past few days and the lack of coverage by that office to our County. Discussion continued.

Recommended by Commissioner Nehmer, seconded by Commissioner Elkins, to accept the current liability insurance coverage for Dr. Wagner at \$200,000 per claim and \$600,000 aggregate until July 1, 2018 and \$1,000,000 required under the terms required of the contract after July 1, 2018, with any claims processed per the contractor's contracted liability insurance limits. Recommendation was unanimously supported.

E.M.D. WMSRDC 2017 HSGP Intergovernmental Agreement

Commissioner Gregory, on behalf of Mark Watkins, E.M.D. Director, explained the proposed WMSRDC agreement to Board members. He advised WMSRDC is the fiduciary for many grants received and that this is an annual agreement.

Recommended by Commissioner Gregory, seconded by Commissioner Halladay, to approve the WMSRDC 2017 HSGP Intergovernmental Agreement as submitted. Recommendation was unanimously supported.

C.O.A. Department Closure Policy

Scott Schryer, C.O.A. Director, explained how their current departmental closure policy works. He explained the Meals program closes if the Chairman of the Board closes the building, however the Nutrition Program closes based on the school districts closing. He then explained how he wishes to change the policy. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the Commission on Aging Department Closure Policy as submitted. Recommendation was unanimously supported.

E.M.S./Bad Debt Report Oct. – Dec. 2017

Jeremy Beebe, E.M.S. Director, asked Board members to accept their departmental bad debt report for the final quarter of 2017.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the E.M.S. bad debt write offs for October through December 2017 in the amount of \$42,443.75. Recommendation was unanimously supported.

BioMedical Solutions, Inc.-Preventative Maintenance Agreement

Jeremy Beebe, E.M.S. Director, spoke to the Board about a one-year agreement with BioMedical Solutions, Inc. for preventative maintenance for much of their equipment. They are based in the Mount Pleasant area and come on-site. The other company is in New York, and they have to ship the equipment to them. The cost of the one-year agreement is \$2,300. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the agreement with BioMedical Solutions for preventative maintenance and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.S. 2017 Annual Report

Jeremy Beebe, E.M.S. Director, highlighted areas of the E.M.S. 2017 annual report. He spoke about the fund balance, noting the millage may not all need to be spread during the next tax year. He spoke about departmental equipment and staffing. He also reviewed call volumes and shared a map showing where the calls have occurred. Discussion was held.

Birch Communications Inc. Service Order

Susan Vander Pol, County Coordinator, shared more information regarding our old AT&T land lines that were not turned over to JIVE and why we still need some of those lines. She also spoke about continuing efforts to remedy our issues with AT&T. In the meantime, she is asking for the land lines to be switched from AT&T to Birch Communications. Discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to approve the three-year agreement with Birch Communications for county land lines and authorize the County Coordinator to sign the agreement as the County Purchasing Agent. Recommendation was unanimously supported.

LCM Surveying & Engineering Inc. Agreement

Susan Vander Pol, County Coordinator, explained the proposed agreement with LCM Surveying & Engineering Inc. for our Remonumentation services. A brief discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the 2018 agreement with LCM Surveying & Engineering, Inc. for Remonumentation services and authorize the Chairman to sign. Recommendation was unanimously supported.

Budget Amendments, Cash Transfer & Treasurer's January 2018 Journal Register

Commissioner Elkins reviewed the budget amendments for 2017 and 2018 along with a cash transfer.

Recommended by Commissioner Elkins, seconded by Commissioner Wayne, to approve the budget amendments and Treasurer's January 2018 Journal Register Report as submitted. Recommendation was unanimously supported.

Payment of the Claims

Discussion was held on whether any claims for the Medical Examiner were included in the claims submitted today. No claims were included this time.

Recommended by Commissioner Elkins, seconded by Commissioner Wayne, to approve the claims of the County in the amount of \$76,848.73. Recommendation was unanimously supported.

Employee/Board Comments

Karen Bluhm, County Clerk, asked for verification on how long an employee could be held “inactive” on the County’s employment and not require a new pre-employment physical and drug screen. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to terminate an employee that has not worked for one year, unless there is a negotiated term in a union contract covering the position. Recommendation was unanimously supported.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory at 11:07 a.m. Motion carried.

Karen J. Bluhm, Osceola County Clerk

Larry Emig, Chairman